

NORTH DAKOTA LEGISLATIVE MANAGEMENT

Tentative Agenda

**LEGISLATIVE PROCEDURE AND ARRANGEMENTS COMMITTEE**

Thursday, September 29, 2016

West Legislative Meeting Room in Judicial Wing, State Capitol  
Bismarck, North Dakota

- 8:30 a.m. Call to order  
Roll call  
Consideration of the minutes of the June 29, 2016, meeting
- 8:35 a.m. Review of responses received to the *Invitation to Bid - Legislative Assembly Photography Services*
- 8:40 a.m. Review of responses received to the *Invitation to Bid - Legislative Assembly Secretarial, Telephone Message, and Bill and Journal Room Services*
- 8:45 a.m. Presentation by Mr. Allen H. Knudson, Legislative Budget Analyst and Auditor, regarding legislative compensation
- 9:00 a.m. Discussion of 2017 legislative session arrangements
- Organizational session agenda, including legislator computer training schedule
  - Legislative employee training schedule
  - Authorize hiring of two individuals to screen legislative employment applications
  - Legislative printing
  - Policy regarding secretarial services to legislators
  - Consideration of addition of electronic device charging station
  - Legislative rules
  - Addresses and session schedule and deadlines
  - Naming and use of new legislative committee rooms
- 9:45 a.m. Other administrative matters
- 9:55 a.m. Adjourn

**Committee Members**

Representatives: Al Carlson (Chairman), Wesley R. Belter, Corey Mock, Kenton Onstad, Don Vigesaa  
Senators: Robert Erbele, Joan Heckaman, Ray Holmberg, Jerry Klein, Mac Schneider, Rich Wardner

Staff Contact: John Bjornson, Legal Division Director