

FISCAL NOTE
Requested by Legislative Council
01/20/2015

Bill/Resolution No.: HB 1424

- 1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2013-2015 Biennium		2015-2017 Biennium		2017-2019 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures				\$942,254		\$942,254
Appropriations				\$942,254		\$942,254

- 1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2013-2015 Biennium	2015-2017 Biennium	2017-2019 Biennium
Counties			
Cities			
School Districts			
Townships			

- 2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

The bill creates a requirement to mail driver's license suspension, revocation and cancellation orders via certified mail .

- B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

The fiscal impact to the DOT is based on cost to mail items certified mail, and the staff requirements to process certified letter mailing.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

- A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

- B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

The DOT mails approximately 41,558 orders per fiscal year X 2 = 83,116 per biennium X \$6.50 per certified mail = \$540,254 per biennium in mail cost. It takes between 7 and 8 minutes to process a certified letter, which involves filling out the certified request, logging the letter and prepping the envelope; then tracking return documents, scanning, etc. This time generates an equivalent number of FTE's to procee of 3 FTE's @ \$134,000 per biennium = \$402,000 per biennium.

- C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation or a part of the appropriation is included in the executive budget or relates to a continuing appropriation.*

The DOT will require \$942,254 per biennium to provide this service. This amount is not included in the NDDOT appropriations bill (HB1012).

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Date Prepared: 01/21/2015