

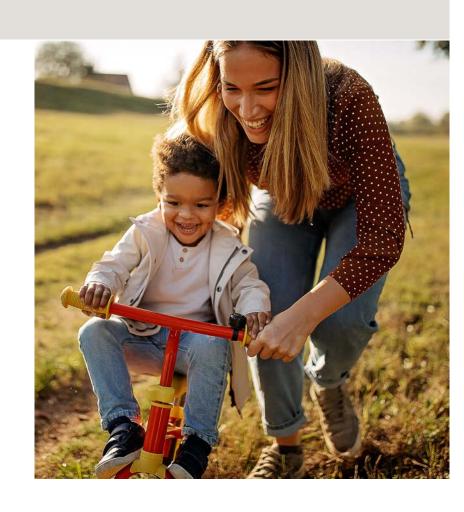
SB2012House Appropriations Committee – HR Section Representative Nelson, Chairman

Administration and Operations – Deputy Commissioner Sara Stolt March 22, 2023



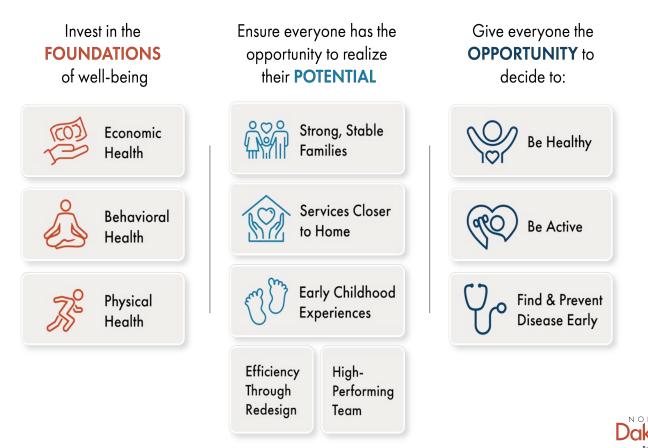
Presentation roadmap

- HHS administration and operations divisions | shared services model
- FTE overview
- Division impacts highlights
- 2023-2025 Budget request
- Policy bills
- HHS IT overview



HHS Goal: Become the healthiest state in the nation

We'll focus on three actions to accomplish this:



Health & Human Services

Shared Services (Administration and Operations)



Executive Office

- Commissioner
- Deputy Commissioner
- Project Management
- Quality and Data Governance
- IT Governance
- Change Management



Finance

- 4 Asst CFO's
- Budget Management
- Audit Management
- Procurement & Contracts
- Logistics
 Management
- General Accounting



Legal

- General Council
- Administrative Rules/Legislation
- Estate/Third Party Recovery
- Appeals
- ADA Compliance/ Civil Rights
- HIPAA Compliance
- Records Management



Human Resources

- Business Partners
- Ops & Digital
- Talent Acquisition
- Total Rewards
- Talent Mgmt/ Learning & Development
- Employee
 Health/Safety/Risk
 Mgmt



Communications

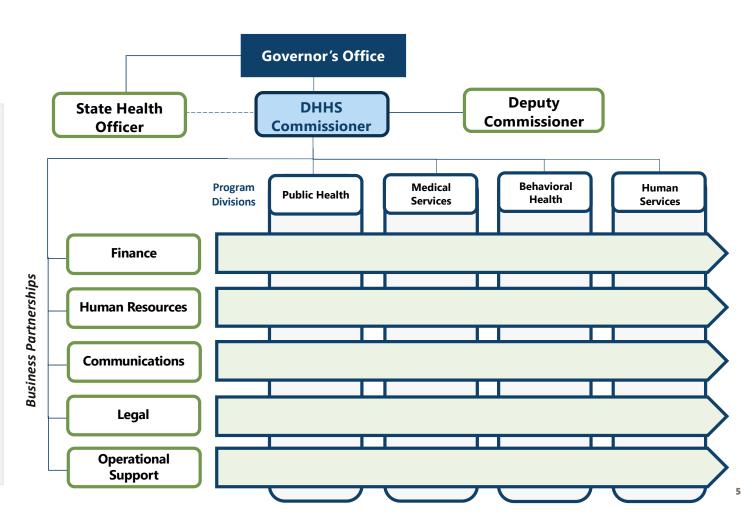
- Strategic communications and change management
- Marketing, outreach and education
- Media relations
- Multi-media support
- Team member communications

North Dakota's HHS **Shared Services Model**

Why?

Our shared services model...

- Supports optimized policy and service delivery for program Divisions.
- Supports business partners (Finance, HR, Communications, and Legal) in providing strategic business functions across HHS.
- Structures service delivery based on the service provided to best meet organizational need.



Health and Human Services

2023-2025 Authorized and Vacant FTE

Administration - Support												
2023-2025 Authorized FTE Base	2023-2025 Executive Budget FTE	2023-2025 Engrossed SB 2012 FTE	# vacancies 12-31-22 (from base)									
140.90	147.40	142.40	17.0									





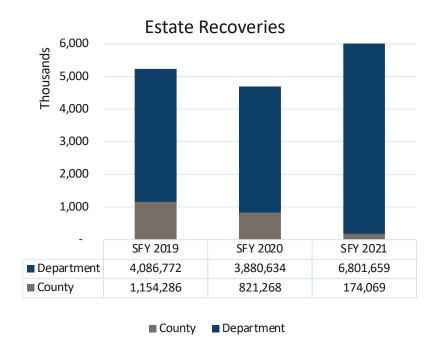
Division Impact Highlights



Ensure program compliance

To reinvest in those we serve

Case Type	SFY 2020	SFY 2021
Requests for Fair Hearings	284	343
Provider Appeals	569	1,399
Intentional Program Violations	78	96
Civil Rights	14	11
Administrative Rules	13	13
Trust Review Files	91	68





Ensure quality service delivery

Recruit and retain a high-performing workforce to help ensure that North Dakotans are served on time and safely

Updated HR Operational Model Bring strategic focus to planning and carrying out work

Developed Talent Acquisition Team

Streamline processes, focus resources, hire good people faster

Developed Technology Strategy

Data-driven decision making, and leverage statewide systems

Expanded the scope of instructional designers

Increase variety, access and effectiveness of learning solutions



Ensure quality service delivery

Recruit and retain a high-performing workforce to help ensure that North Dakotans are served on time and safely

Implemented
Workforce Planning
process and tool

Provide a roadmap for each segment of the organization

Developed Engagement Strategy using Gallup platform

Identify areas that need attention

Participated in creation of Communities of Practice

Leverage best practices in all agencies

Focused resources on Total Rewards

Improve quality and access to information about total rewards



Improve access: Create one point of entry

HHS.nd.gov is a centralized source of information, programs and services, making it easier for North Dakotans to meet their health and well-being needs



HHS.nd.gov consolidated three legacy websites:

- Department of Health
- Department of Human Services
- Behavioral Health Division



One path to food programs:

- Supplemental Nutrition Assistance Program (SNAP)
- Women, Infants, and Children (WIC) Supplemental Nutrition

Top SNAP Links	Top WIC Links	
Apply for SNAP	What is WIC?	
Food Stamp Program FAQs	Is My Family Eligible for WIC?	
SNAP Retailer Locator	How do I apply for WIC?	
EBT Client Handbook		

Additional Information and Resources

Dakota Be Legendary.

Health & Human Services

Improve access: Strengthen communications touchpoints

Cross walk programs and services to connect North Dakotans to more ways to meet their health and well-being needs

HHS.nd.gov ** An utilis all malaries of the State of North Chaldes **Comparison **C

Pregnancy & Parenting

PREGNANCY RESOURCES

Lam seeking help with.....

Pregnancy Family Parenting Financial Adoption

Creating a safe environment for your child

Parents Lead NDSU Extension
Create a safe environment for your children that promotes behavioral health.

NDSU Extension
Learn how to be prevention-focused parents and find education opportunities.

Injury Prevention

Learn how to supervise your children and keep them safe in different situations.

Child Development Special Health Services Special Health Services promote a system of care and services that simproves the health and wellbeing of individuals with special health care needs and their families.

Pregnancy and parenting page cross walks to:

- Parents Lead
- Early childhood care
- Health Tracks
- Injury prevention
- And more

HHS social media examples



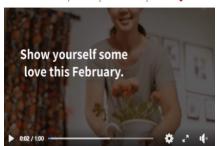
Count the Kicks
This free app is designed to help moms track their baby's kicks to
detect any abnormalities that can lead to stillbirth.
Learn more: https://countthekicks.org/... See more



- Count the Kicks app
- ND Medicaid extended health coverage for moms and babies



This month we celebrate American Heart Month, and we want you to show yourself some love and learn how to care for your heart! Watch this video for a few tips on how you can care for your heart



Heart health month video features content from:

- ND Quits
- Behavioral Health
- Physical health (diet and exercise)



Improve access: Enhance points of service

Enhance communications at points of service to connect North Dakotans to more ways to meet their health and well-being needs

Represents a collaboration among Maternal and Child Health and Medical Services teams.

Outreach materials for new Medicaid extended health care coverage for moms and infants will be placed in:

- Local public health units
- Human service centers
- Human service zones
- WIC offices (Women, Infants and Children Supplemental Nutrition)



WWW.HHS.ND.GOV f @ ¥ □ J in | @HHSNDGOV





Drive quality

Through a strong procurement process and efficient provider payments



Drive quality while doubling accounts payable with no staff increases



Decreased audit findings since 2015



Successfully managed over 3,700 hundred procurements and contracts to ensure efficient use of taxpayer dollars



Ensuring successful delivery and outcomes for those we serve

Change Management With each organizational project, system redesign, process improvement comes change. Lead change management with resources and tools for success.











Project Management

Tools, resources, best practices and staffing to support DHHS **priority projects**, portfolio management and program projects.

Process Improvement

Techniques, tools, resources, models and staff to redesign a process or system for greater efficiency and effectiveness.

Quality Management

Leading best practices, standards and consistency around how DHHS measures quality and creates a culture of quality.

IT Governance

Ensuring effective use of IT resources and ensuring efficiency with all IT efforts within DHHS.

Data Governance

Leading data strategy efforts and providing standards, training and tools to support data analytics across DHHS.



2023-2025 Budget request

The program, systems and workforce support necessary to continue to serve North Dakotans



There are three areas of inflation impacting the HHS budget



1) Provider Rates



2) State Compensation Plan



3) Operating costs



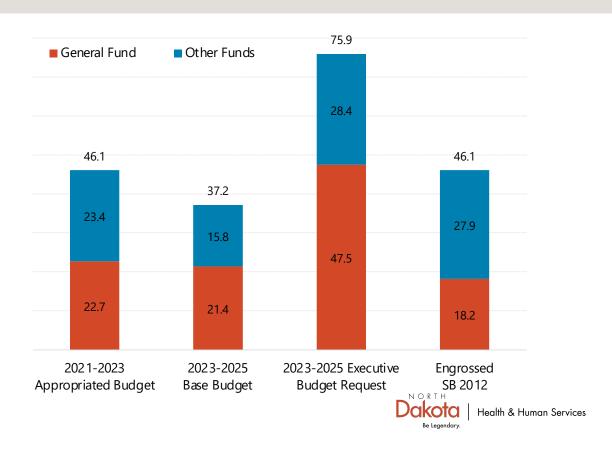
Comparison of 2023-2025 budgets and related funding By Major Expense: Admin + Operations

Description	2023 - 2025 Judget Base	Increase / (Decrease)	E	2023 - 2025 xecutive Budget	Increase / (Decrease)	Engrossed SB 2012
Salaries and Benefits	\$ 27,413,848	\$ 6,761,084	\$	34,174,932	\$ (2,331,414)	\$ 31,843,518
Operating	 8,070,097	 29,741,394		37,811,491	(27,506,990)	 10,304,501
IT Services	 1,757,959	 2,156,140		3,914,099	 (355)	 3,913,744
Capital Asset Expense	 _	 _		-	-	 -
Capital Assets	 -	 -		-	-	 -
Grants	-	-		-	-	-
Total	\$ 37,241,904	\$ 38,658,618	\$	75,900,522	\$ (29,838,759)	\$ 46,061,763
General Fund	\$ 21,368,312	\$ 26,129,473	\$	47,497,785	\$ (29,309,872)	\$ 18,187,913
Federal Funds	15,280,389	12,038,909		27,319,298	(523,330)	26,795,968
Other Funds	593,203	490,236		1,083,439	(5,557)	1,077,882
Total Funds	\$ 37,241,904	\$ 38,658,618	\$	75,900,522	\$ (29,838,759)	\$ 46,061,763
Full Time Equivalent (FTE)	140.90	6.50		147.40	(5.00)	142.40

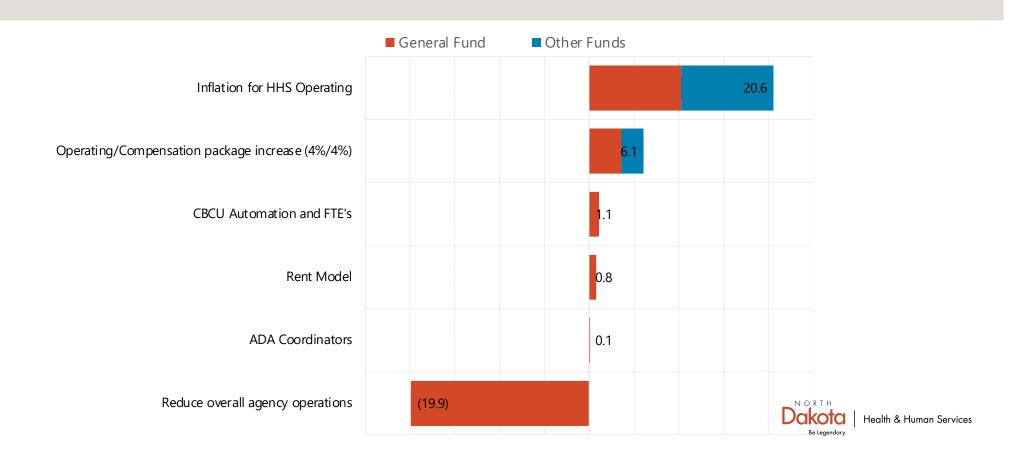


Comparison of total budget with funding (in millions) Appropriated budget is larger than base

INCREASE FROM BASE TO ENGROSSED SB2012 \$ 8.9 MILLION



Comparison of base budget to Engrossed SB 2012 (in millions)



Comparison of 2023-2025 budgets and related funding By detailed expense

Description		2023 - 2025 Budget Base	Increase / (Decrease)	2023 - 2025 Executive Budget	Increase / (Decrease)	Engrossed SB 2012
511x Salaries - Regular	\$	18,876,288	\$ 3,412,350	\$ 	\$ (1,777,229)	\$ 20,511,409
512x Salaries - Other		-	-	-	-	-
513x Salaries Temp		287,583	1,273,190	1,560,773	-	1,560,773
514x Salaries Overtime		-	269,125	269,125	-	269,125
516x Salaries Benefits		8,249,977	1,806,420	10,056,397	(554,185)	9,502,212
Total Salaries & Benefits	\$	27,413,848	\$ 6,761,084	\$ 34,174,932	\$ (2,331,414)	\$ 31,843,518
52x Travel		883,385	200,676	1,084,061	(27,794)	1,056,267
53x Supply		126,473	68,862	195,335	(557)	194,778
54x Postage & Printing		2,150,537	102,733	2,253,270	-	2,253,270
55x Equipment under \$5,000		19,950	(14,150)	5,800	-	5,800
56x Utilities		-	-	-	-	-
57x Insurance		238,504	39,456	277,960	-	277,960
58x Rent/Leases - Bldg/Equip		499,324	780,937	1,280,261	(3,242)	1,277,019
59x Repairs		33,106	(3,401)	29,705	-	29,705
61x Professional Development		146,769	19,544	166,313	-	166,313
62x Fees - Operating & Professional		3,972,049	28,546,737	32,518,786	(27,475,397)	5,043,389
67x Expenses		-	-	-	-	-
53x Supplies		52,081	49,019	101,100	=	101,100
60x IT Expenses		1,705,878	2,107,121	3,812,999	(355)	3,812,644
68x Land, Building, Other Capital		-	-	-	-	-
69x Over		-	-	-	-	-
69x Equipment Over \$5,000		-	-	-	-	-
71x Grants, Benefits, & Claims		-	-	-	-	=
72x Transfers		-	-	-	-	=
Total Operating	\$	9,828,056	\$ 31,897,534	\$ 41,725,590	\$ (27,507,345)	\$ 14,218,245
Total	\$	37,241,904	\$ 38,658,618	\$ 75,900,522	\$ (29,838,759)	\$ 46,061,763



Comparison of 2023-2025 funding

Description	2023 - 2025 Budget Base	Increase / (Decrease)	2023 - 2025 ecutive Budget	Increase / (Decrease)	Engrossed SB 2012
General Fund	\$ 21,368,312	\$ 26,129,473	\$ 47,497,785	\$ (29,309,872)	\$ 18,187,913
Federal Funds	15,280,389	12,038,909	27,319,298	(523,330)	26,795,968
Other Funds	593,203	490,236	1,083,439	(5,557)	1,077,882
Total Funds	\$ 37,241,904	\$ 38,658,618	\$ 75,900,522	\$ (29,838,759)	\$ 46,061,763





Policy Bills – Impact on Appropriations





Health and Human Services IT Overview



Admin + IT Percentage of Total Budget



Total budget \$5.793 billion.

- Admin support is \$75.9M 1.3%
- IT is \$229M 4%



Comparison of 2023-2025 budgets and related funding By major expense

Description	2023 - 2025 Budget Base	Increase / (Decrease)	E	2023 - 2025 xecutive Budget	Increase / (Decrease)	Engrossed SB 2012
Salaries and Benefits	\$ -	\$ -	\$	-	\$ -	\$ -
Operating	314,658	18,342		333,000	-	333,000
IT Services	141,966,634	86,509,291		228,475,925	-	228,475,925
Capital Asset Expense	-	-		-	-	-
Capital Assets	75,000	-		75,000	-	75,000
Grants	-	-		-	-	-
Total	\$ 142,356,292	\$ 86,527,633	\$	228,883,925	\$ -	\$ 228,883,925
General Fund	\$ 60,127,345	\$ 3,642,017	\$	63,769,362	\$	\$ 63,769,362
Federal Funds	79,809,422	51,560,881	\$		\$ -	\$ 131,370,303
Other Funds	2,419,525	31,324,735	\$	33,744,260	\$	\$ 33,744,260
Total Funds	\$ 142,356,292	\$ 86,527,633	\$	228,883,925	\$ -	\$ 228,883,925
Full Time Equivalent (FTE)	_	-		_	<u>-</u>	_

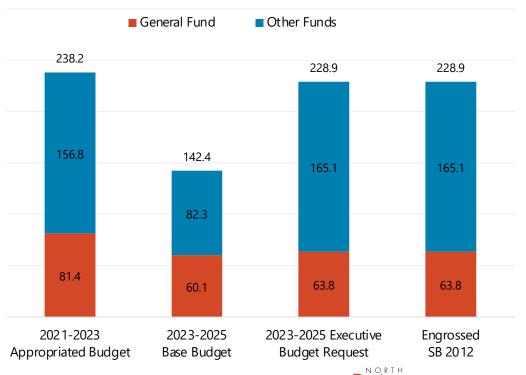


Comparison of total budget with funding (in millions) Appropriated budget is larger than base

INCREASE FROM BASE TO ENGROSSED SB2012 \$86.5 MILLION

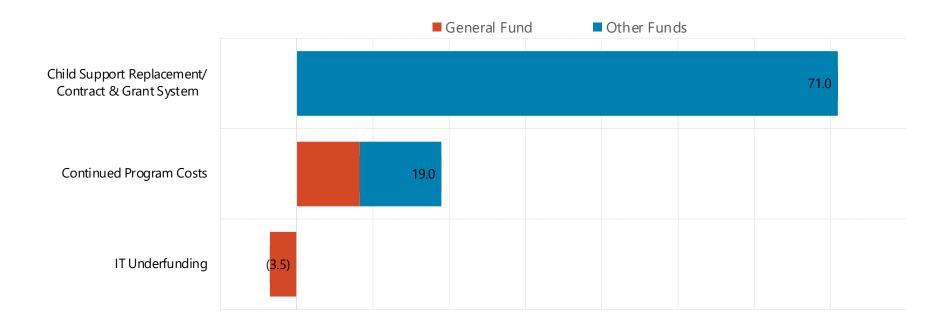
Main Points:

- 1 \$60M Child Support System
- 2 \$11M Contract and Grant System
- 3 \$19M IT contracts and NDIT increases



Dakota | Health & Human Services

Comparison of base budget to Engrossed SB 2012 (in millions)





Comparison of 2023-2025 budgets and related funding By detailed expense

Description	2023 - 2025 Budget Base	Increase / (Decrease)	2023 - 2025 Executive Budget	Increase / (Decrease)	Engrossed SB 2012
511x Salaries - Regular	\$ -	\$ -	\$ -	\$ -	\$ -
512x Salaries - Other	-	-	-	-	-
513x Salaries Temp	-	-	-	-	-
514x Salaries Overtime	-	-	-	-	-
516x Salaries Benefits	-	-	-	-	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
52x Travel	=	-	-	=	=
53x Supply	-	-	-	-	-
54x Postage & Printing	314,659	18,341	333,000	-	333,000
55x Equipment under \$5,000	-	-	-	-	-
56x Utilities	=	-	-	=	=
57x Insurance	-	-	-	-	-
58x Rent/Leases - Bldg/Equip	=	-	-	=	=
59x Repairs	-	-	-	-	-
61x Professional Development	=	-	=	=	=
62x Fees - Operating & Professional	=	-	=	=	=
67x Expenses	=	-	=	=	=
53x Supplies	-	32,000	32,000	-	32,000
60x IT Expenses	141,966,634	86,477,291	228,443,925	=	228,443,925
68x Land, Building, Other Capital	=	-	=	=	=
69x Over	-	-	-	-	-
69x Equipment Over \$5,000	75,000	-	75,000	-	75,000
71x Grants, Benefits, & Claims	-	-	-	-	-
72x Transfers	-	-	-	-	-
Total Operating	\$ 142,356,293	\$ 86,527,632	\$ 228,883,925	\$ -	\$ 228,883,925
Total	\$ 142,356,293	\$ 86,527,632	\$ 228,883,925	\$	\$ 228,883,925



Comparison of 2023-2025 funding

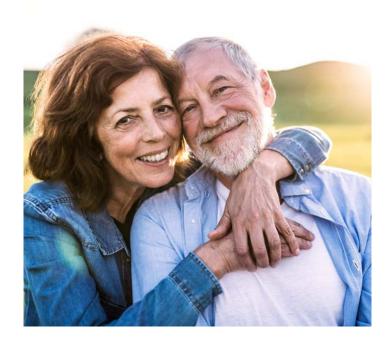
Description	2022 - 2025 Budget Base	Increase / (Decrease)	2023 - 2025 Executive Budget	Increase / (Decrease)	Engrossed SB 2012
General Fund	\$ 60,127,345	\$ 3,642,017	\$ 63,769,362	\$	\$ 63,769,362
Federal Funds	79,809,422	51,560,881	131,370,303	-	131,370,303
Other Funds	2,419,525	31,324,735	33,744,260		33,744,260
Total Funds	\$ 142,356,292	\$ 86,527,633	\$ 228,883,925	\$	\$ 228,883,925



One-time funding requests

Admin + IT

- CBCU Automation: \$1M
- Inflation \$20M
- 2023-2025 Child Support Replacement: \$60M
- 2023-2025 Contract and Grant Management System: \$11M





- Fully Automated Child Support Enforcement System (FACSES)
- \$60 million estimate, covers:
 - Project Management
 - Design, Development, and Implementation
 - Independent Verification and Validation
 - Quality Assurance
 - User Acceptance Testing
- Integrated case management, electronic case records, and customer interface





Grants + Contracts System



```
STATE OF NORTH DAKOTA

INFORMATION TECHNOLOGY DEPARTMENT

Date: 02/03/23 Time: 14:24:18 Term-ID: TCPS5289

USER-ID....
Password... Change Password ? N (Y or N)

ENTER USERID

PF1: Help PF3: Exit

Bulletins: +----- SUPERSESSION NEWS-------
```

ss3515 **** Feb 3,23 MAINTA	* - NDDHS CONTRAC IN PROPOSAL TO PF	CT SYSTEM - ROCURE / AME	**** NDMENTS -	- 2	s3515M1 more >
ACTION: A (ADD) B (BRO CONTRACT: AM ORIGINATOR: N	ENDMENT: SERV	VICE CODE:			
CONTRACT START DATE:		DATE:			
PROVIDER NAME: AACTION ADDRESS 1: ADDRESS 2: CITY: VENDOR NUMBER: 474	MOVERS, INC.		AU SI	JDIT TYPE: HORT FORM:	NONE
CITY:	STATE:	ZIPCODE:	PROUTER	DEDARDED.	
FUNDING: FEDERAL:	TAXPAIER ID:	450313179 STATE:	PROVIDER	DEBARRED:	
FUNDING: FEDERAL: OTHER: ATTACHMENTS:	TOTAL	UNKNOWN:			
ATTACHMENTS:	BID REQUIREMENT	REASON:	PTP	TYPE: _	PHI: _
2:SCOPE OF SER					
PF13:BUDGET INFO PF16:INDIRECT RATES					
Enter-PF1PF2PF3					
confm help retrn quit					

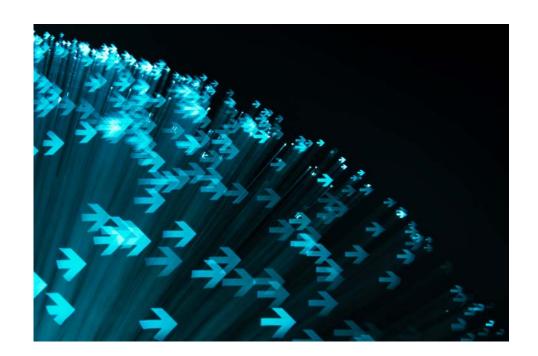
Current system

- Uses antiquated mainframe built in 1996
- Receives limited NDIT support
- Does not support efficient workflows or document storage
- Supports only certain parts of the procurement/ contract process
- Uses multiple spreadsheets to track processes and workflows
- Requires drafting contracts and amendments manually



Procurement/contracts new system

- One stop shop from beginning of procurement through contracting
- Vendors can submit online payment for processing through system
- No need for multiple tracking spreadsheets
- Up-to-date information available
- Better process for subrecipient monitoring
- Ability to integrate with a grants management system
- Ability for multiple reports and dashboards







- 1. Shift from a paper-driven process to a fully automated system, driven by the program applicant
- Enhance integration points with fingerprints, CBCU, providers and BCI
- 3. Increase timeliness and complete background checks



Opportunities and challenges

What will it take for HHS to meet the moment?

Talent

- Managing immense and continual change
- Workforce shortage and talent war with private sector for key roles:
 - Behavioral health clinicians
 - Child safety and protection case managers
 - Direct support caregivers
 - Nurses
- Our partnership with private partners for service delivery = their challenges are our challenges

Systems

- Mainframe environment
- Data analysis and data modernization
- Re-design delivery of services in eligibility determination, case management, provider enrollment
- Integrate behavioral health policy and service delivery
- OCR and Bots as automation tools
- Update state lab
- Phase 2 of HHS integration effort

Budget

- Rates tied to quality and complexity of care
- Re-balancing investment from institutional to noninstitutional settings
- Address immediate / acute / urgent needs without sacrificing investments in approaches that can prevent crisis
- Right sizing staff to meet demand
- Efficient operations / efficient team

Policy

- FORWARD PROGRESS:

 Invest energy, talent and resources in ongoing
 strategic initiatives
- STRATEGIC PRIORITY: Kids' health, safety and wellbeing, and childhood obesity
- STRATEGIC PRIORITY: Update state lab
- STRATEGIC PRIORITY: Treatment environment at the State Hospital



Contact information

Sara Stolt

HHS Deputy Commissioner sarastolt@nd.gov

www.hhs@nd.gov





SB2012

House Appropriations Committee – HR Section Representative Nelson, Chairman

HHS Workforce – Chris Jones, HHS Commissioner March 22, 2023



Health & Human Services

HHS requested FTE to meet increased service demand and to keep pace with expanded service offerings

- Increased demand for Behavioral Health services
- Increased demand for Developmental Disability and Home and Community-Based Services
- Increased demand for child welfare services
- Legislatively added or expanded programs and services with statewide impact, including:
 - ND Rent Help
 - Refugee Services
 - New Early Childhood division
 - Crisis services
 - Expanded Medicaid coverage





Without these team members, our capacity will be diminished and North Dakotans will be negatively impacted

Delays in services and treatment

- Longer wait lists
- Fewer people served.
 Human service centers currently serve 34 out of 100 people who seek help.
- Program implementation delays
- Longer application processing times and delays in case reviews

Reduced quality

- Diminished continuity of care: People will go without quality behavioral health care services
- Exacerbation of symptoms
- Human error

Basic needs unmet

- Hunger
- Homelessness
- Children and adults living in vulnerable situations
- Untreated substance use / addiction
- Timely preventive care needs cannot be met
- Treatable conditions worsen

Decline in operational effectiveness

- Operations and administration efficiency is decreasing under heightened pressure
- Lost Human Service Center revenue
- Increased audit findings
- Increased OT and use of contract workers



Without these team members, the readiness of our team will further deteriorate

As a result of increased service demand and keeping pace with expanded service offerings, we've stretched our team beyond its capacity.

Current state, which will not change:

- Mandatory overtime
- · Cancelled vacations / inability to take time off
- Increased use of sick leave
- Increased safety risks
- Increased burnout
- Decreased work / life balance
- Decreased team member engagement

Future state, talent base will further erode:

- Fuel further turnover and hiring challenges
- Lose organizational knowledge and previous training investments
- Reduction in opportunity for professional development
- Further decrease applicant pools
- Tarnish the HHS employer brand



HHS Workforce Strategy 2023-2025

Working toward implementation with limited and constrained resources

Talent Acquisition

- > Pipeline development
- Reassessment of required qualifications
- Leverage databases such as Indeed and LinkedIn Recruiter

Operational Efficiencies

- FTE/vacancy management
- HHS integration
- Data-driven decision making
- Leverage statewide/ enterprise systems
- Policy alignment
- Simplify processes

High Performing Team

- Engagement and culture
- Employee health & safety
- Manager/Leader development
- Internal comms/ change mgmt
- Communities of practice

Talent Management

- Succession planning
- Competency development
- Performance management
- Onboarding road map
- Increase variety, access
 & effectiveness of
 learning solutions

Total Rewards

- Equitable compensation
- Pay practices
- > Team member recognition

30% Resourced

20% Resourced

10% Resourced

10% Resourced

0% Resourced

HHS Team Members Life-changing heroes to the North Dakotans they serve

"We are **thankful** for all of our therapists."

"...made my chair easy to use and comfortable."

"Amazing organization – super helpful to us!"

"You have a **topnotch** crew."

Feedback from people served and parents/quardians

"She went out of her way to become certified in a therapy to help my son."



Life Skills and Transition Center therapy teamJill Hurst, Clayton Klimek, Kelly Campbell-Dokken,
Allan Szklarski, Mary Dusek, Craig Kraft



HHS Team Members Life-changing heroes to those they serve



"Shout out to **Kathy Molland** (Children and Family Services) **and Karin O'Cain** (North Star Human Service Zone). From the amazing social worker that got us started in our journey and helped us answer any questions To Karin that puts all of her heart and dedication into these children's lives. Her follow-up and communication was superb!"

Feedback from North Dakotan





Contact information

Chris Jones

HHS Commissioner cdjones@nd.gov

www.hhs@nd.gov

