### Appendix 1: Authorities & Purpose

### Statute

- · Creates the OGC
- Funds guardianship programs
- Authorizes Supreme Court to create Review Board, Counsel, & rules for operation of OGC
- Authorizes creation of disqualification rosters



### **Court Rules**

- Creates Review Board, Ops Committee, & Counsel
- Broadens Monitoring Program
- Creates oversight mechanisms for all guardians
- Authorizes policy



### **Policy**

- · Detailed standards
  - Ethical standards
  - Case-load ratios
- Establishes pay rates

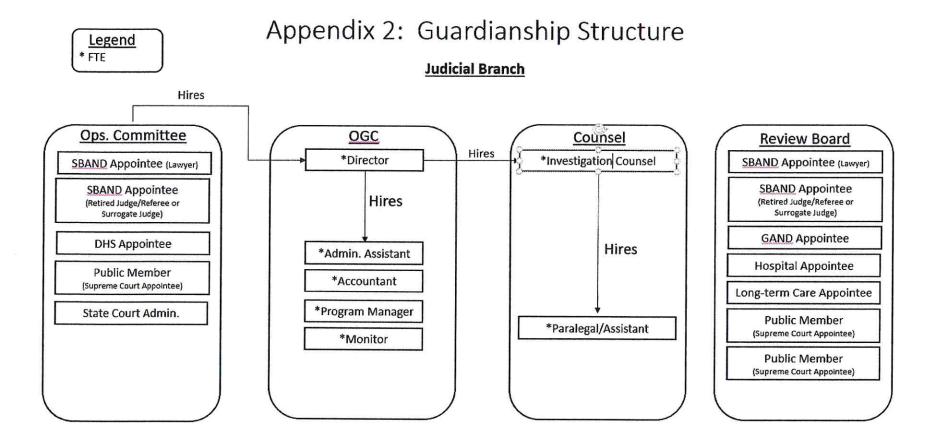
### Contracts

#### <u>Aids</u>

- Forms
- Guides
- Handbooks

# Internal Operating Procedures

Procedure created by an entity for internal operation



## Appendix 3: Guardianship Structure Roles & Responsibilities

### Ops. Committee

- Approve budgets for OGC, Counsel, and Review Board
- Enact policies

Think Legislative Equivalent

### OGC

- Administer funds for public services (PASS, DD, establishment funds)
- Draft budget & policies
- Administer Monitoring
   & Education Programs
- Process licenses

Think Executive Equivalent

### Counsel

- Validate legitimacy of concerns
- Investigate legitimate concerns
- Initiate formal proceedings
- Present findings to Review Board

Think independent AG Equivalent

### **Review Board**

- Conduct oversight review hearings
- Issue findings and order

Think Judicial Equivalent

### Appendix 4: Summary of Guardianship Funding

		T	7	
Office	Program	23-25 Funding	25-27 Funding Request	New Line Item in Bill
Bureau of Criminal			960,000	Salaries and wage – agents
Investigation (BCI)			322,000	Operating expenses – agents
Department of Health & Human Services (DHHS) Aging Services Division	Guardianship Establishment Fund	423,000	1,550,000	Establishment costs - indigents
DHHS Developmental Disabilities (DD) Services Division	DD Guardianship Establishment Fund	300,000	750,000	Establishment costs - developmentally disabled
DHHS DD Services Division	Corporate Guardianship Contract - Catholic Charities - Petitioning Costs	200,195	230,000	Establishment costs - developmentally disabled
DHHS North Dakota State Hospital (NDSH)	NDSH professional services/operating costs	193,596	288,000	Establishment costs - developmentally disabled
DHHS Life Skills and Transition Center (LSTC)	LSTC professional services/operating costs	23,388	28,400	Establishment costs - developmentally disabled
Office of Management and Budget (OMB)	Public Administrator Support Services (PASS)	7,100,000	8,638,020	Public guardian and conservator fees - indigents
DHHS DD Services Division	Corporate Guardianship Contract - Catholic Charities - Guardian Fees	4,288,349	6,835,136	Guardianship contracts - developmentally disabled
Supreme Court	Guardianship Monitoring Program*	624,008	- 2,202,543	Judicial Branch Budget
	OGC, Review Board, Investigative Counsel			Judicial Branch Budget
TOTAL			\$21,804,099	
*Includes current program manager and attorney hired under N.D.C.C. § 27-27-01				