

DEPARTMENT 110 - OFFICE OF MANAGEMENT AND BUDGET 2025-27 BASE-LEVEL BUDGET

Base Budget - Summary

	<u>Base Level</u>
Salaries and Wages	\$23,510,218
Operating Expenses	18,217,793
Capital assets	308,355
Emergency commission contingency fund	750,000
Guardianship grants	7,100,000
Prairie public broadcasting	1,200,000
Community service supervision grants	350,000
New and vacant FTE funding pool	98,200,000
State employee child care benefits	<u>3,000,000</u>
Total all funds	\$152,636,366
Less other funds	<u>71,757,126</u>
Total general fund	\$80,879,240
Full-time equivalent (FTE) positions	110.00

Selected Base Budget Information

	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
1. Includes \$23,510,218 for salaries and wages, including \$339,581 for targeted market equity increases	\$14,061,724	\$9,448,494	\$23,510,218
2. Includes \$18,217,793 for operating expenses, including \$4,251,200 for utilities, \$4,967,304 for information technology processing, and \$1,003,227 for printing	\$14,248,642	\$3,969,151	\$18,217,793
3. Includes funding for the Emergency Commission contingency fund	\$750,000	\$0	\$750,000
4. Includes funding for community service supervision grants	\$350,000	\$0	\$350,000
5. Includes funding for grants to Prairie Public Broadcasting	\$1,200,000	\$0	\$1,200,000
6. Includes funding for the executive branch new and vacant FTE funding pool	\$40,100,000	\$58,100,000	\$98,200,000
7. Includes funding for state employee child care benefits	\$3,000,000	\$0	\$3,000,000

Continuing Appropriations

Risk management fund - North Dakota Century Code Chapter 32-12.2 - Risk fund used to timely settle claims and lawsuits. For the 2021-23 biennium, the fund had \$3,073,770 of revenues, \$2,959,774 of expenditures, and a fund balance of \$4,773,698 on June 30, 2023.

Risk management workers' compensation fund - Section 65-04-03.1 - Provides workers' compensation for state employees. For the 2021-23 biennium, the fund had \$5,271,621 of revenues, \$6,917,891 of expenditures, and a fund balance of \$4,084,112 on June 30, 2023.

Human Resource Management Services training fund - Section 54-44-11 - State personnel training and development operating fund. For the 2021-23 biennium, the fund had \$572,311 of revenues, \$480,003 of expenditures, and a fund balance of \$94,993 on June 30, 2023.

Capitol building fund - Chapter 48-10 - Income and interest of the fund may be used for Capitol grounds projects approved by the Capitol Grounds Planning Commission. The continuing appropriation amount is limited to 50 percent of the unencumbered balance of the fund on the 1st day of the biennium subject to a maximum amount of \$175,000. For the 2021-23 biennium, the fund had \$6,977,438 of revenues, \$1,631,275 of expenditures, and a fund balance of \$8,808,649 on June 30, 2023.

Preliminary planning revolving fund - Section 54-27-22 - Preliminary planning revolving fund for state agencies to study and plan for capital projects. For the 2021-23 biennium, the fund had \$0 of revenues, \$991 of expenditures, and a fund balance of \$21,797 on June 30, 2023.

Postage revolving fund - Chapter 48-06 - Used to purchase postage for postage machines in central mailroom. For the 2021-23 biennium, the fund had \$2,177,568 of revenues, \$2,221,014 of expenditures, and a fund balance of \$12,511 on June 30, 2023.

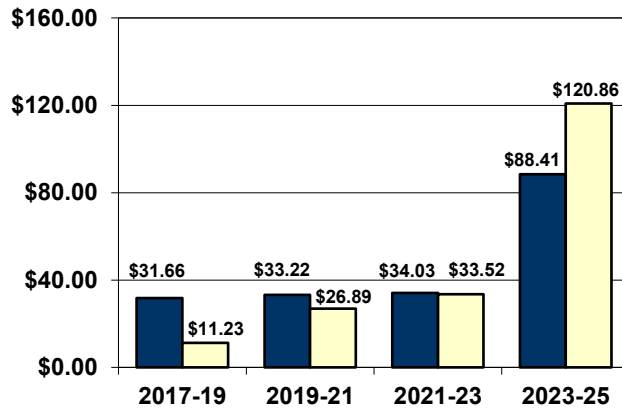
Indigent civil legal services fund - Section 54-06-20 - Used for distributions to legal services programs that provide civil legal assistance to indigent individuals. For the 2021-23 biennium, the fund had \$631,574 of revenues, \$661,004 of expenditures, and a fund balance of \$90,845 on June 30, 2023.

State purchasing operating fund - Section 54-44-11 - Used for the procurement and maintenance of an equipment and supply inventory for state agencies. For the 2021-23 biennium, the fund had \$518,718 of revenues, \$471,876 of expenditures, and a fund balance of \$1,258,944 on June 30, 2023.

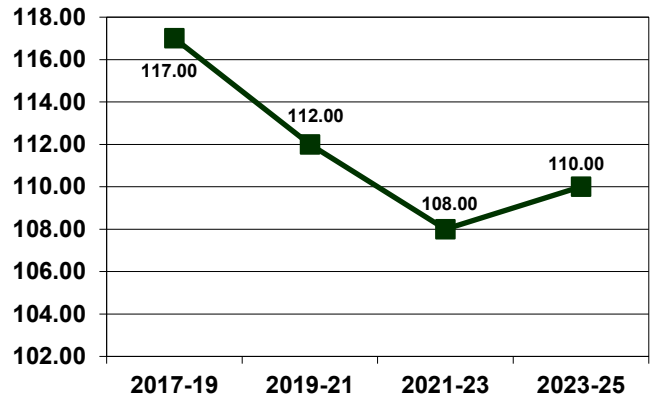
Historical Appropriations Information

Agency Appropriations and FTE Positions

Agency Funding (Millions)



FTE Positions



■ General Fund □ Other Funds

General Fund Appropriations

	2015-17	2017-19	2019-21	2021-23	2023-25
Ongoing general fund appropriations	\$30,826,724	\$30,720,260	\$32,915,852	\$33,926,399	\$80,879,240
Increase (decrease) from previous biennium	N/A	(\$106,464)	\$2,195,592	\$1,010,547	\$46,952,841
Percentage increase (decrease) from previous biennium	N/A	(0.3%)	7.1%	3.1%	138.4%
Cumulative percentage increase (decrease) from 2015-17 biennium	N/A	(0.3%)	6.8%	10.1%	162.4%

Major Increases (Decreases) in Ongoing General Fund Appropriations

2017-19 Biennium

- Adjusted funding for FTE positions, including the removal of 1.5 FTE administrative assistant positions, 1 FTE maintenance position, 1 FTE computer and networking specialist position, 1 FTE facility construction engineer, and 1 FTE human resource officer position (\$862,713)
- Adjusted funding for operating expenses \$171,178
- Increased funding for the Emergency Commission contingency fund \$100,000
- Added funding for extraordinary repairs and bond payments \$773,477
- Removed funding for community service supervision grants (\$500,000) and reduced funding for other grants (\$1,000) (\$501,000)
- Reduced funding for Prairie Public Broadcasting from \$1.6 million to \$1.2 million (\$400,000)
- Removed funding for the state student internship program (\$200,000)
- Added funding for community service supervision grants \$350,000

2019-21 Biennium

- Removed 5 FTE positions, including 3 FTE custodian positions and 2 FTE system mechanic positions (\$560,182)
- Underfunded salaries and wages for anticipated savings from vacant positions and employee turnover (\$210,252)
- Added funding to reclassify positions (\$560,678) and for temporary employees (\$56,400) \$617,078
- Reduced funding for information technology and maintenance costs (\$588,483)

- 5. Added funding for contract custodians (\$640,000), utility costs (\$427,650), state accounting software and an employee onboarding project (\$483,360), Microsoft Office 365 licensing expenses (\$77,308), and statewide memberships and dues (\$93,614) \$1,700,208
- 6. Reduced funding for the Emergency Commission contingency fund to provide total funding of \$500,000 (\$100,000)
- 7. Reduced funding for bond payments to provide total funding of \$567,125 (\$206,352)
- 8. Increased funding for guardianship grants by \$621,400, from \$1,328,600 to \$1,950,000 \$621,400

2021-23 Biennium

- 1. Added funding to reclassify vacant FTE positions into a human resource officer (\$110,869) and procurement officers (\$104,824) \$215,693
- 2. Decreased funding for operating expenses primarily related to information technology costs (\$701,000)
- 3. Added funding for a budget software maintenance agreement (\$403,000) and a procurement software maintenance agreement (\$152,000) \$555,000
- 4. Decreased funding for the Emergency Commission contingency fund to provide total funding of \$400,000 (\$100,000)
- 5. Increased funding for guardianship grants by \$500,000, from \$1,950,600 to \$2,450,000 \$500,000

2023-25 Biennium

- 1. Added 1 FTE business development position (\$190,862) and 1 FTE talent acquisition manager position (\$255,452) \$446,314
- 2. Added funding to reclassify 2 existing FTE positions to 1 FTE public improvements manager position (\$198,444) and 1 FTE lease administrator position (\$198,444) \$396,888
- 3. Added funding for a new and vacant FTE funding pool \$40,100,000
- 4. Adjusted funding for a new Capitol space rent model (\$3,711,638)
- 5. Increased funding for guardianship grants to provide total funding of \$7.1 million \$4,650,000
- 6. Added funding for state employee child care assistance benefits \$3,000,000
- 7. Added funding for operating expenses, including Information Technology Department rate increases (\$25,891), procurement software (\$1,000,000), inflationary increases (\$831,774), classification system administration contracts (\$12,000), and LinkedIn recruitment tools (\$95,000) \$1,455,167
- 8. Increased funding for the Emergency Commission contingency fund to provide funding of \$750,000 \$350,000

One-Time General Fund Appropriations

	2015-17	2017-19	2019-21	2021-23	2023-25
One-time general fund appropriations	\$6,530,303	\$941,100	\$300,000	\$100,000	\$7,528,823

Major One-Time General Fund Appropriations

2017-19 Biennium

- 1. Added one-time funding for a grant to the Theodore Roosevelt Center at Dickinson State University \$500,000
- 2. Provided a deficiency appropriation of \$441,100 for lawsuit expenses \$441,000

2019-21 Biennium

- 1. Added one-time funding for the state student internship program \$250,000
- 2. Added one-time funding for an electronic procurement study \$50,000

2021-23 Biennium

- 1. Added one-time funding for the state student internship program \$100,000

2023-25 Biennium

- 1. Added one-time funding for operating expenses, including Capitol accessibility consulting (\$50,000), a state employee leave management system (\$335,000), and a cash management study (\$450,000) \$835,000
- 2. Added one-time funding for capital assets, including procurement software (\$400,000) and Capitol space utilization improvements (\$2,500,000) \$2,900,000
- 3. Added one-time funding for Prairie Public Broadcasting grants \$1,792,450
- 4. Added one-time funding for the state student internship program \$500,000