



**Office of Administrative Hearings  
Department No. 140  
2025 Senate Bill No. 2017**

**EXECUTIVE BUDGET RECOMMENDATION  
2025-27 BIENNIUM**

**Budget Summary**

	<b>FTE Positions</b>	<b>General Fund</b>	<b>Other Funds</b>	<b>Total</b>
Executive budget recommendation	5.00	\$0	\$3,175,955	\$3,175,955
Base level	5.00	0	3,029,082	3,029,082
Increase (decrease)	<b>0.00</b>	<b>\$0</b>	<b>\$146,873</b>	<b>\$146,873</b>
Percentage increase (decrease)	0.0%	N/A	4.8%	4.8%

**NOTE:**

More detailed information on the executive budget recommendation is attached as Appendix A.

A copy of the draft appropriations bill reflecting the executive budget recommendation is attached as Appendix B.

**Selected Highlights**

- Salary increases of up to 4 percent effective July 1, 2025, and 3 percent effective July 1, 2026
- Health insurance increase of \$250 per month (15.23 percent), from \$1,643 to \$1,893, per employee
- Adds funding to replace 2023-25 vacant FTE funding pool amounts
- Increases funding for information technology expenses by \$19,521
- Adds \$5,500 for temporary and overtime salary funding

**Deficiency Appropriations**

There are no deficiency appropriations for this agency.

**Significant Audit Findings**

There are no significant audit findings for this agency.

**Agency Fees**

As reported to the Legislative Management, pursuant to North Dakota Century Code Section 54-35-27, this agency has 1 fee. The agency did not recommend any changes to the fee.

**Major Related Legislation**

As of the date of this report, there is no major related legislation for this agency.

**NOTE:**

Please see the Fiscal Impact Report for additional information regarding bills under consideration which contain either a state revenue impact, an appropriation, or a state fiscal impact.



**Office of Administrative Hearings - Budget No. 140**  
**Agency Worksheet - Senate Bill No. 2017**

	Executive Budget			
	FTE Positions	General Fund	Other Funds	Total
<b>2025-27 Biennium Base Level</b>	5.00	\$0	\$3,029,082	\$3,029,082
<b>2025-27 Ongoing Funding Changes</b>				
Salary increase			\$71,768	\$71,768
Health insurance increase			30,026	30,026
Funding to replace 2023-25 vacant FTE pool			20,058	20,058
Temporary and overtime salary funding			5,500	5,500
Transfer \$22,662 from operating to salaries line item				0
Information technology increases			19,521	19,521
<b>Total ongoing funding changes</b>	<b>0.00</b>	<b>\$0</b>	<b>\$146,873</b>	<b>\$146,873</b>
<b>One-Time Funding Items</b>				
No one-time funding items				\$0
<b>Total one-time funding changes</b>	<b>0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Changes to Base Level Funding</b>	<b>0.00</b>	<b>\$0</b>	<b>\$146,873</b>	<b>\$146,873</b>
<b>2025-27 Total Funding</b>	<b>5.00</b>	<b>\$0</b>	<b>\$3,175,955</b>	<b>\$3,175,955</b>

*Federal funds included in other funds*

\$0

*Total ongoing changes - Percentage of base level*

0.0%

N/A

4.8%

4.8%

*Total changes - Percentage of base level*

0.0%

N/A

4.8%

4.8%

**Other Sections in Office of Administrative Hearings - Budget No. 140**

Section Description	Executive Budget
FTE position adjustments	Section 2 would allow the Office of Administrative Hearings to increase or decrease the authorized level of FTE positions subject to the availability of funds.

Sixty-ninth  
Legislative Assembly  
of North Dakota

**SENATE BILL NO. 2017**

Introduced by

Appropriations Committee

(At the request of the Governor)

A bill for an act to provide an appropriation for defraying the expenses of the office of administrative hearings; and to provide an exemption.

**BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

**SECTION 1. APPROPRIATION.** The funds provided in this section, or so much of the funds as may be necessary, are appropriated from special funds derived from income to the office of administrative hearings for the purpose of defraying the expenses of the office of administrative hearings, for the biennium beginning July 1, 2025, and ending June 30, 2027, as follows:

	<u>Base Level</u>	<u>Adjustments or Enhancements</u>	<u>Appropriation</u>
Salaries and Wages	\$1,446,690	\$ 150,014	\$1,596,704
Operating Expenses	<u>1,582,392</u>	<u>(3,141)</u>	<u>1,579,251</u>
Total Special Funds	\$3,029,082	\$146,873	\$3,175,955
Full-Time Equivalent Positions	5.00	0.00	5.00

**SECTION 2. EXEMPTION - FULL-TIME EQUIVALENT POSITION ADJUSTMENTS.**

Notwithstanding any other provisions of law, the office of administrative hearings may increase or decrease authorized full-time equivalent positions as needed, subject to availability of funds, during the biennium beginning July 1, 2025, and ending June 30, 2027. The office of administrative hearings shall report to the office of management and budget and legislative council any adjustments made pursuant to this section.