



# North Dakota Legislative Assembly

## *Legislative Internship Program*

### Bill and Recording Clerk

#### **Job Description:**

- Communicate and coordinate with committee clerks about bills and resolutions
- Record applicable bill and resolution actions
- Assign measure numbers to bills and resolutions
- Complete engrossing and enrolling reports
- File bill-related documents and any other duties as assigned
- Operate camera during floor session

#### **Requirements:**

- Political science, pre-law, history, public administration, public affairs, or other applicable major
- A willingness to learn
- Availability to work various shifts as needed
- Remain objective and nonpartisan

#### **Benefits:**

- Stipend of up to \$3,500 per month
- Networking opportunities
- Academic credit opportunities

**ACCEPTING APPLICATIONS FOR THE 2025 LEGISLATIVE SESSION**

Internship duration - January through April 2025



**SCAN ME**  
to apply!