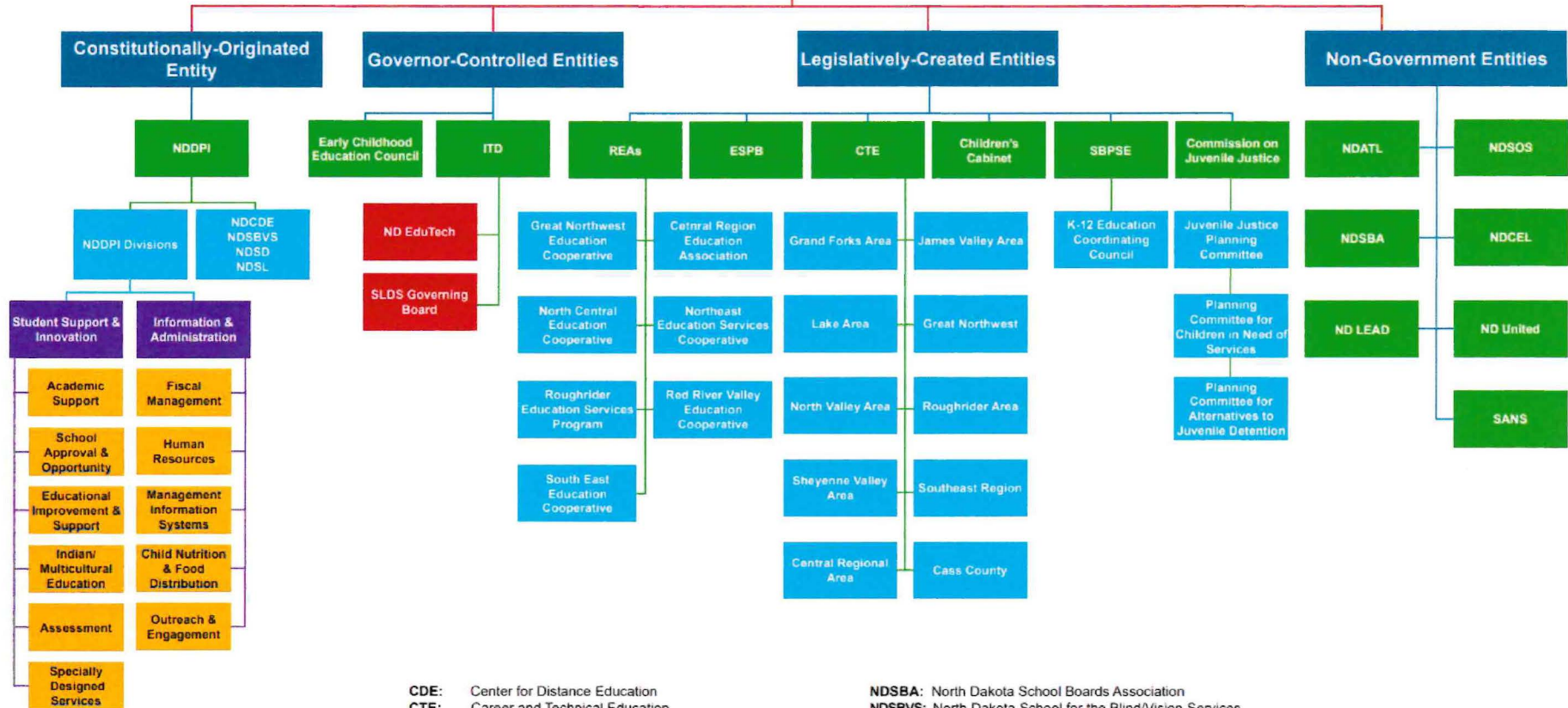


# Organizational Structure

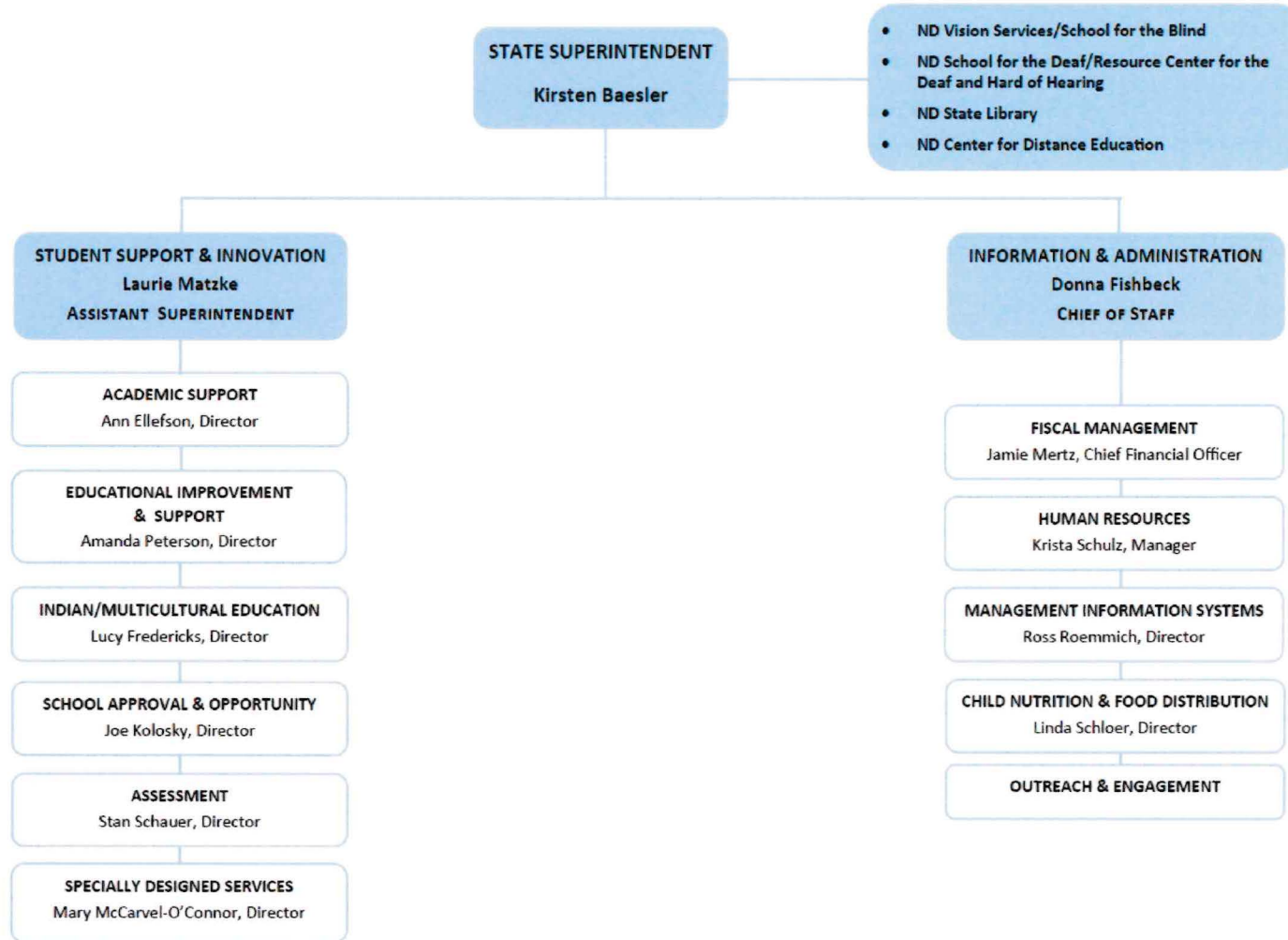
**Division of ND Educational Authority**  
*as of July 1, 2023*



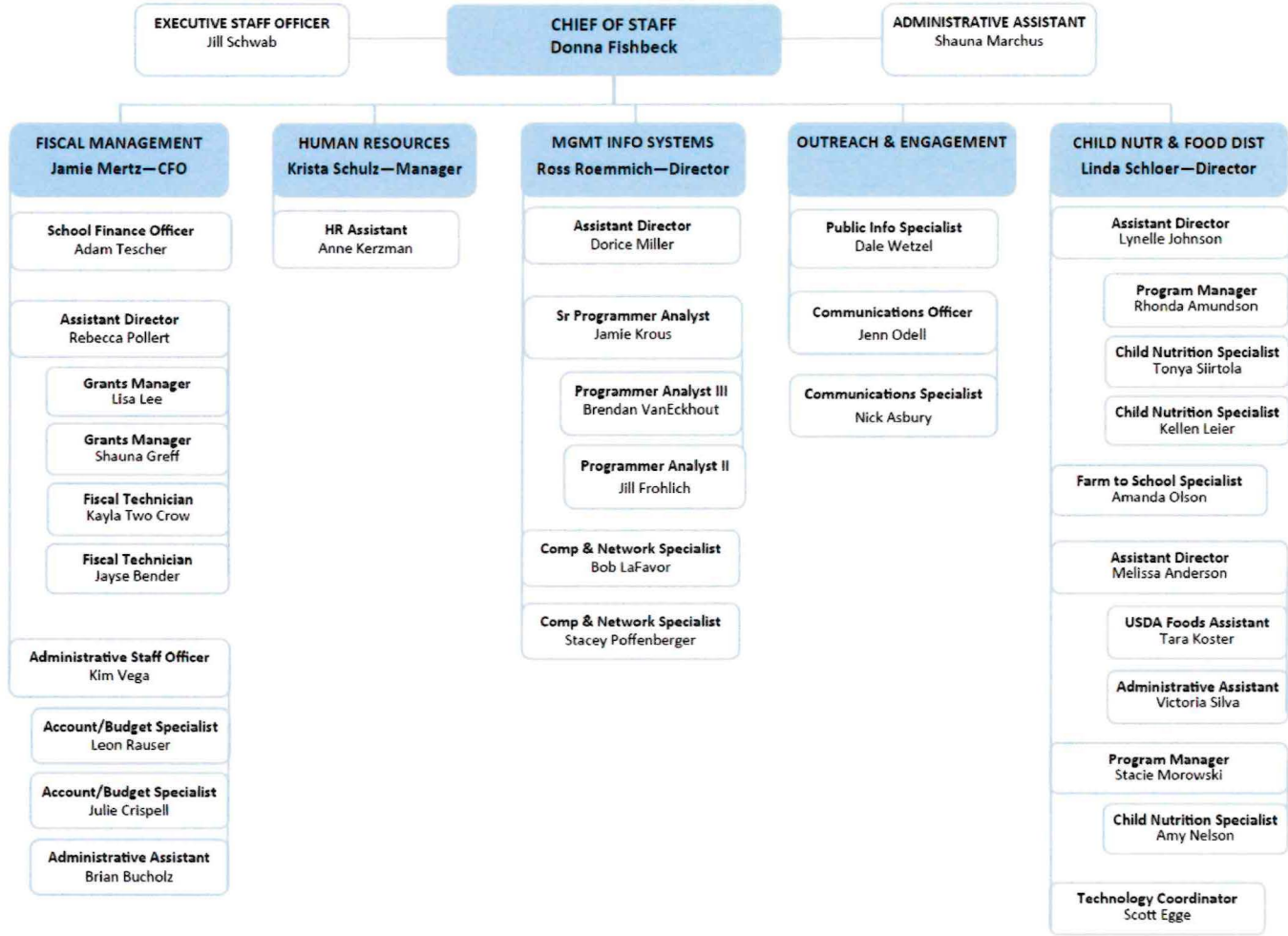
**CDE:** Center for Distance Education  
**CTE:** Career and Technical Education  
**ESPB:** Education Standards and Practices Board  
**ITD:** Information Technology Department  
**NDATL:** North Dakota Association of Technology Leaders  
**NDCEL:** North Dakota Council of Educational Leaders  
**NDDPI:** North Dakota Department of Public Instruction  
**NDLEAD:** North Dakota Leadership and Educational Administration Development

**NDSBA:** North Dakota School Boards Association  
**NDSBVS:** North Dakota School for the Blind/Vision Services  
**NDSL:** North Dakota State Library  
**NDSOS:** North Dakota Small Organized Schools  
**REA:** Regional Education Association  
**SANS:** SysAdmin Audit Network Security  
**SBPSE:** State Board of Public School Education

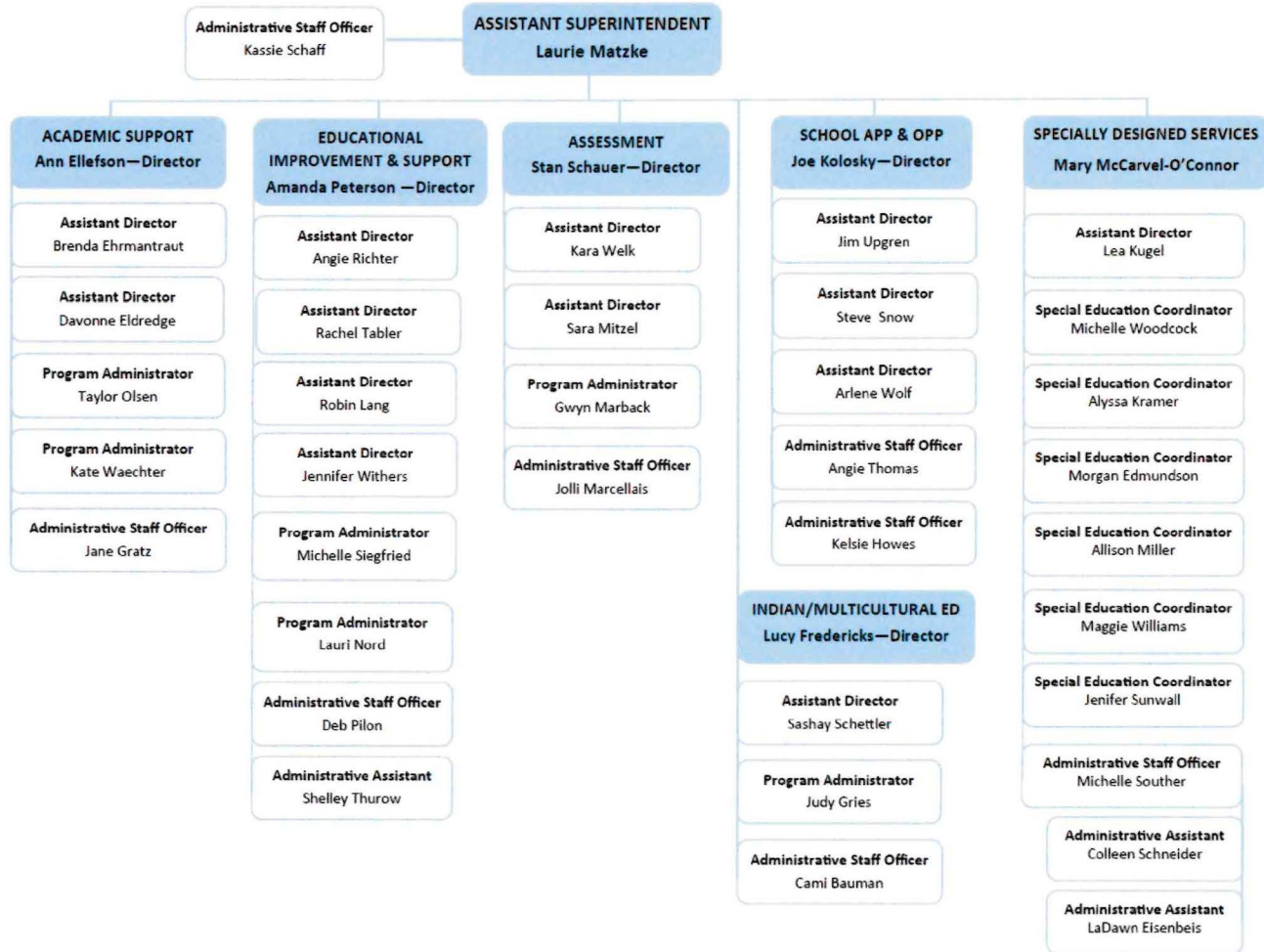
# NDDPI ORGANIZATIONAL CHART



NDDPI CHIEF OF STAFF ORGANIZATIONAL CHART



NDDPI ASSISTANT SUPERINTENDENT ORGANIZATIONAL CHART



# Organizational Structure

## Information & Administration (38 employees)

- Administration (3)
- Fiscal Management (11)
- Human Resources (2)
- Child Nutrition and Food Distribution (12)
- Management Information Systems (7)
- Outreach and Engagement (3)

## Student Support & Innovation (43 employees)

- Assistant Superintendent Office (2)
- School Approval and Opportunity (6)
- Education Improvement and Support (9)
- Specially Designed Services (11)
- Academic Support (6)
- Assessment (5)
- Indian and Multicultural Education (4)

# NDDPI Unit Descriptions

## Information & Administration (38 employees)

### **Administration (3)**

**Fiscal Management (11):** This unit is responsible for maintaining the department's budget, accounting, preparation of financial statements and reports, maintaining grants and contracts, processing of payments and revenue, and payroll operations. This unit also interprets and implements state and federal program statutes, state and federal regulations, and policy directives. This unit is also responsible for activities in the area of school district finance. This unit supervises the distribution of state aid and assists with the implementation of the uniform accounting system. The unit provides technical assistance to schools and school districts regarding annexation, reorganization, and dissolution procedures; provides support and technical assistance for open enrollment; approves school construction; and manages school construction loan programs.

**Human Resources (2):** This unit performs personnel services for the department, including recruitment, salary administration, performance management, training, and policy development. In addition, this office provides human resources support to the various agencies that report to the State Superintendent.

**Child Nutrition and Food Distribution (12):** This unit administers the U.S. Department of Agriculture's child nutrition programs, nutrition education and training programs, and commodity assistance for schools, institutions, and low-income individuals.

**Management Information Systems (7):** This unit is responsible for collecting data from all North Dakota schools for state and federal reporting. This unit also is responsible for oversight of the external and internal websites. In addition, this unit provides technical assistance and support for department staff and its partners.

**Outreach and Engagement (3):** This unit disseminates information about the department's initiatives and operations to families, students, educators, and other education stakeholders, as well as to legislators, policymakers, and the news media, using various methods, including traditional and social media channels.

## Student Support and Innovation (43 employees)

### **Assistant Superintendent Office (2)**

**School Approval and Opportunity (6):** This unit assists kindergarten through grade twelve schools in providing quality education, administers the accreditation program, and reviews public and nonpublic schools for statutory compliance. The unit also administers the issuance of credentials for administrators, counselors, and library media personnel. This unit administers the twenty-first century community learning centers grant, a competitive grant that provides opportunities for student academic enrichment in an afterschool or out-of-school time setting. This unit also is responsible for administrative rules development and updates. In addition, this unit processes and approves student applications for the North Dakota academic and career and technical education scholarship program.

**Education Improvement and Support (9):** This unit provides financial and technical assistance to state and local educational agencies to meet the needs of all children. This office oversees Title I, the homeless education program, the neglected and delinquent education program, and Title IV. The purpose of Title I is to provide instructional services and activities to meet the needs of disadvantaged children identified as failing or most at risk of failing the state's content standards. The purpose of Title IV is to provide student support and academic enrichment, with the goal of creating safe, healthy, and well-rounded children. Multitiered systems of support, foster care programs, safe and healthy portfolios, etc., are coordinated through this office. This office also is responsible for the overall administration of school improvement grants to the lowest performing schools in the state, those identified as targeted support improvement, and comprehensive school improvement.

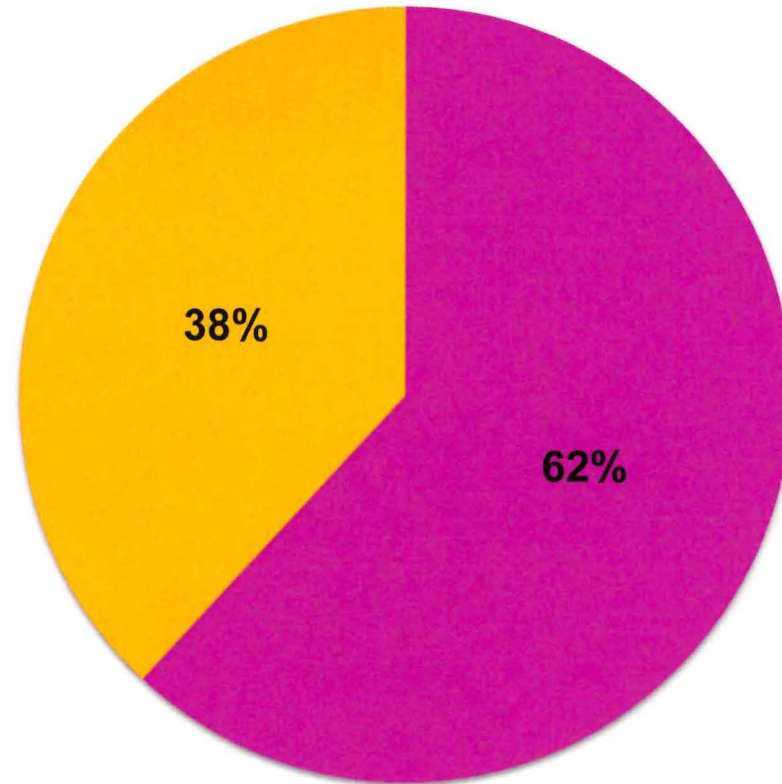
**Specially Designed Services (11):** This unit prescribes state and federal rules and regulations for special education and assists school districts and special education units in developing and administering special education programs for the IDEA B 611 and 619 programs.

**Academic Support (6):** This unit encompasses multiple facets of the division of student support and innovation, providing students and the schools that serve those students with student-centered resources as well as professional learning and development opportunities for educators. This unit closely collaborates with other units throughout the division and department, and several education and social service agencies across North Dakota. Key initiatives the unit supports span across early childhood education programs through grade twelve and include projects supporting the transition to higher education and career. These projects include leveraging the senior year; advanced coursework opportunities, including advanced placement, dual credit, and early entry; college-ready English and math developmental coursework; multiple professional learning and development opportunities; early childhood education programs through grade twelve standards development and implementation support; North Dakota comprehensive literacy program; dyslexia pilot; music education grants; leadership scholarships and opportunities; civics education supports; and the federal Title II program.

**Assessment (5):** This unit provides professional services and guidelines to administer the North Dakota state assessment, North Dakota alternate assessment, ACCESS for English language learners, and the ACT aspire in accordance with state and federal law. This unit also coordinates the national assessment of education progress in accordance with federal laws through the United States Department of Education. In providing the mentioned assessments, the office also plays a role in school accountability and measuring student learning. The adult education program, including the GED testing program, provides funding and technical assistance to regional adult learning centers, monitors the progress of each funded location, and is also a part of this unit.

**Indian and Multicultural Education (4):** This unit administers Title III and migrant summer program funding and assists school districts in the development and administration of English language learner, migrant, and Indian education programs.

# FTE Funding Sources



■ Federal: \$12,702,631    ■ State: \$7,815,004