

STATE OF NORTH DAKOTA

SENATE AND HOUSE

RULES

AND

COMMITTEES



**Officers, Members, Employees
and State Officials**

- 1969 -

**FORTY-FIRST LEGISLATIVE ASSEMBLY
STATE OF NORTH DAKOTA**

**SENATE RULES AND
COMMITTEES**

OFFICERS AND MEMBERS

- 1969 -

**Lieutenant Governor
RICHARD LARSEN
President of the Senate**

**LELAND ROEN
President Pro Tem of the Senate**

**LEO LEIDHOLM
Secretary of the Senate**

**ARTHUR A. HERK
Assistant Secretary**

**A. E. BRADLEY
Sergeant-at-Arms**

**DAGNY OLSON
Desk Reporter**



"BUY NORTH DAKOTA PRODUCTS"

Members of the Senate

Name and Address	District and County
Becker, Edwin C. Willow City, 58384	6. Bottineau- Pt. McHenry
Berube, Philip 315 Main Ave. E. Rolla, 58367	9. Rolette-Pt. Towner
Butler, Francis J. 1753 - 8th St. S. Fargo, 58102	21. Pt. Cass
Chesrown, Robert Linton, 58552	31. Kidder-Emmons
Christensen, L. D. (Lee) Kenmare, 58746	3. Burke-Renville- Pt. Ward
Coughlin, John D. (Jack) Box 1273 Minot, 58701	5. Pt. Ward
Decker, John D. P. O. Box 302 Minot, 58701	5. Pt. Ward
Doherty, Ed P. O. Box 1000 New Rockford, 58356	13. Eddy-Foster- Pt. Benson
Forkner, Richard F. Langdon, 58249	10. Cavalier- Pt. Towner
Freed, Howard A. Drawer K. Dickinson, 58601	37. Pt. Stark
Goldberg, Richard W. 501 S. 7th Fargo, 58102	21. Pt. Cass
Hernett, Gail H. Ashley, 58413	30. Logan-McIntosh
Holand, Donald C. Lisbon, 58054	27. Ransom- Pt. LaMoure
Jacobson, J. Garvin Alexander, 58831	36. McKenzie-Dunn
Kautzmann, Emil E. 200 - 9th St. N.W. Mandan, 58554	34. Pt. Morton

Name and Address	District and County
Kelly, Milton G. 1021 - 6th St. Devils Lake, 58301	15. Ramsey
Larson, Guy 307 E. Main Bismarck, 58501	32. Burleigh
Larson, Lester Brocket, 58321	17. Pt. Walsh-Nelson
Lips, Evan E. P. O. Box 775 Bismarck, 58501	32. Burleigh
Litten, C. Warner P. O. Box 2067 Fargo, 58102	21. Pt. Cass
Longmire, George 24 N. 4th St. Grand Forks, 58201	18. Pt. Grand Forks
Lowe, Kenneth C. 718 N. 5th Grand Forks, 58201	18. Pt. Grand Forks
Luick, A. W. Fairmount, 58030	25. Pt. Richland
Melland, Robert P. O. Box 112 Jamestown, 58401	29. Stutsman
Meschke, Herbert L. P. O. Box 1000 Minot, 58701	5. Pt. Ward
Morgan, Kenneth L. Walcott, 58077	26. Pt. Richland- Sargent
Mutch, Duane Larimore, 58251	19. Pt. Grand Forks
Nasset, Robert M. Regent, 58650	38. Hettinger- Pt. Stark Pt. Adams
Nething, David E. P. O. Box 1599 Jamestown, 58401	29. Stutsman
Pyle, Ernest G. Casselton, 58012	22. Pt. Cass
Rait, George Noonan, 58765	2. Pt. Williams- Divide

Name and Address	District and County
Redlin, Earl H. Ellendale, 58436	28. Dickey-Pt. LaMoure
Ringsak, Elton W. P. O. Box 308 Grafton, 58237	16. Pt. Walsh
Robinson, Dave M. Coleharbor, 58531	8. McLean
Roen, Leland P. O. Box 183 Bowman, 58623	39. Billings-Bowman- Golden Valley-Slop Pt. Adams
Ruemmele, Frank J. Carson, 58529	35. Grant-Sioux Pt. Morton
Sands, Ernest M. Velva, 58790	7. Pt. McHenry Pt. Ward
Schultz, Clarence G. Harvey, 58341	14. Sheridan-Wells
Sorlie, Oscar J. Buxton, 58218	20. Traill-Pt. Cass
Stafne, William A. 2701 - 12th St. S. Fargo, 58102	21. Pt. Cass
Strinden, Theron L. Litchville, 58461	24. Pt. Barnes
Stroup, Robert L. P. O. Box 446 Hazen, 58545	33. Oliver-Mercer Pt. Morton
Thoreson, William J. York, 58386	12. Pierce-Pt. Benson
Torgerson, Carrol Cooperstown, 58425	23. Griggs-Steele Pt. Barnes
Trenbeath, Grant Neché, 58265	11. Pembina
Unruh, George P. O. Box 1362 Grand Forks, 58201	18. Pt. Grand Forks
Van Horn, Clark Farshall, 58770	4. Mountrail-Pt. Ward
Wenstrom, Frank P. O. Box 187 Williston, 58801	1. Pt. Williams
Wilhite, I. J. (Irv) P. O. Box 697 Bismarck, 58501	32. Burleigh

Senate Rules

1. CALL TO ORDER

The regular sessions of the Senate shall begin at two o'clock p.m., when the President shall take the chair, and call the Senate to order. After prayer by the Chaplain, the roll of members shall be called and the names of the absentees entered upon the Journal of the Senate. If a quorum be present, the President shall then proceed with the regular order of business.

2. ABSENTEES

No member or officer of the Senate, unless he or she, from illness or other cause, shall be unable to attend, shall absent himself or herself from a session of the Senate, during an entire day, without having first obtained leave of absence, and no one shall be entitled to draw pay while absent more than one day without leave.

3. QUORUM

A quorum for the transaction of business shall consist of a majority of members elected to the Senate, but a smaller number may adjourn from day to day, and may compel the attendance of absent members.

4. ORDER OF BUSINESS

The order of business shall be as follows:

1. Prayer by the Chaplain.
2. Calling of Roll.
3. Reference to the Journal.
4. Presentation of Petitions and Communications.
5. Reports of Standing Committees.
6. Consideration of Amendments.
7. Reports of Select Committees.

8. Motions and Resolutions.
9. First Reading of Senate Bills, Memorials and Resolutions.
10. Consideration of Bills and Resolutions on Consent Calendar.
11. Second Reading of Senate Bills, Memorials, and Resolutions.
12. Consideration of messages from the House.
13. First Reading of House Bills, Memorials, and Resolutions.
14. Second Reading of the same.
15. Unfinished Business.
16. Signing of Bills, Memorials, and Resolutions.
17. Announcements.

5. REFERENCE TO THE JOURNAL

The Secretary shall, each evening, deliver to the printer having the contract for printing the legislative journals, a complete copy of the Senate Journal. Printed copies of the same in such number, style, and on such grade of paper as may be determined by the Legislative Research Committee shall be delivered before 9:00 o'clock a. m. of the following calendar day to the Secretary, who shall cause a copy of the same to be placed immediately on the desk of each member. The Committee on Revision and Correction of the Journal shall, before the beginning of the next legislative day, carefully examine and review the same. Any mistake therein shall be noted by the Committee and reported to the Senate for action. An additional two hundred copies of the corrected daily journal shall be printed and upon termination of the legislative session these two hundred copies of the daily journal shall be assembled into two hundred sets to serve as the permanent journals. Twenty-five sets of the permanent

journals shall be bound and sewed with hard covers, two sets of which shall be deposited and filed with the Secretary of State, who shall preserve the same and attach his certificate thereto showing the date of delivery to him and attesting that such copies are identical and official journals as delivered to him. The Secretary of State shall forward one of these twenty-five sets of the permanent journals to the Supreme Court Library, Law School Library at the University of North Dakota, Attorney General, Legislative Research Committee, and each of the district judges. The remaining sets of the journal shall be distributed by the Secretary of State as prescribed by the Legislative Research Committee, except that one set of the journal shall be sent to members of the legislative assembly, and to public officials upon their request if in the discretion of the Secretary of State the public official needs such journal to carry on the functions of his office.

6. PRESENTATION OF PETITIONS AND COMMUNICATIONS

Petitions and communications addressed to the Senate shall be presented by the President, but their content shall not be included in the Journal except by vote of the Senate.

7. DUTIES OF THE PRESIDENT

- a. The President shall preside over the Senate, and be charged with all the powers and duties pertaining to such presiding officer.
- b. He shall preserve order and decorum, and in case of disorderly conduct or disturbance in the galleries or the corridors, he may order the same to be cleared.

- c. He shall sign all acts, addresses, resolutions, memorials, writs, warrants and subpoenas of or issued by order of the Senate and all vouchers for payment of money out of the legislative expense fund of the Senate.
- d. He shall have general supervision over all Senate employees, except that the Standing Committee on Employment may assign employees to their several duties, and may discharge any employee at any time with or without compensation.

DUTIES OF SECRETARY

The Secretary of the Senate shall:

- a. Keep correct journals of the proceedings of the Senate.
- b. Have the custody of all records, accounts and other papers committed to him.
- c. Prepare a bulletin board upon which shall be posted a list of committee meetings and any other announcements or notices.
- d. Prepare a short orientation program for Senate employees which shall be carried on within the first ten days of each session.
- e. Prevent the taking from his custody of any records or papers belonging to the Senate except in the regular course of business. The Secretary shall report all missing bills, resolutions and papers to the President; he shall have general supervision of all clerical duties appertaining to the business of the Senate; shall perform, under the direction of the President, all duties pertaining to the office, and shall also keep a book showing the situation and progress of all the bills,

memorials and joint resolutions, including a complete record of all actions taken thereon, and shall prepare, have printed and distributed to the members a daily calendar detailing the action had and pending on all measures.

- f. At the close of each session, deposit for safekeeping in the office of the Secretary of State, all books, bills, documents, resolutions, and papers in the possession of the Senate, correctly labeled, folded and classified. The Journal need not be deposited until it is completed fully and is indexed.
- g. Perform such other duties as shall be assigned him by the President of the Senate.

9. DUTIES OF THE SERGEANT-AT-ARMS

The Sergeant-at-Arms of the Senate, under the direction of the presiding officer, shall be the executive officer of the body for the enforcement of all rules adopted by the Senate for the regulation of the Senate. The Senate floor shall be at all times under his immediate supervision, and he shall see that the Deputy Sergeant-at-Arms and the Assistant Sergeant-at-Arms perform the duties to which they are especially assigned and perform all other services and duties pertaining to his office and as directed by the President of the Senate.

10. CALL OF THE SENATE

Eight members of the Senate may order a call of the Senate and cause absent members to be sent for, but a call must not be made while a vote is being taken. The call being moved, the President shall require those desiring the call to rise, and if eight or

more members shall rise, the call shall be ordered. The call being ordered, the Sergeant-at-Arms shall close the door and allow no members to leave the room. The Secretary shall then call the roll and furnish the Sergeant-at-Arms with a list of those members absent without leave, and that officer must proceed forthwith to find and bring in such absentees. While the Senate is under call, no business can be transacted except to receive and act upon the report of the Sergeant-at-Arms and no motion is in order except a motion to suspend further proceedings under the call, and said motion shall not be adopted unless a majority of all members-elect vote in favor thereof. Upon a report of the Sergeant-at-Arms, showing that all members who were absent without leave, naming them, are present, the call shall be at an end, and the door shall be opened, and the Senate shall proceed with the business pending at the time the call was made.

11. ORDER AND DECORUM

The President shall preserve order and decorum and decide all questions of order subject to an appeal to the Senate. When the President is putting the question, no member shall walk out of, or across the Senate, nor when a member is speaking, shall any person entertain any private discourse, or pass between the person speaking and the chair. A member called to order must immediately sit down unless permitted to explain, and the Senate, if appealed to, must decide the case. If there be no appeal, the decision of the chair shall stand. On appeal no member shall speak more than once without leave of the Senate.

12. RECOGNITION BY THE PRESIDENT

Every member, previous to his speaking, shall rise from his seat and respectfully ad-

dress the President as such, and remain standing in his place before proceeding to speak until he is recognized by the chair. When two or more members rise at the same time to speak, the President must designate the member who is to speak, but in all cases the member who shall rise first and address the chair shall be first recognized.

13. RULES OF DEBATE

No member shall speak more than twice on the same subject without leave of the Senate, nor more than once until every member choosing to speak on the subject pending shall have spoken, nor shall any member occupy more than ten minutes at the first time, nor more than five minutes at the second time, without unanimous consent of the Senate; provided this rule shall not apply to the Majority and Minority Floor Leaders and the Chairman in charge of a bill.

14. MOTION TO BE SECONDED AND STATED

No motion shall be debated or put unless the same be seconded. It must then be stated by the President before the debate.

15. MOTIONS IN WRITING

All motions except to adjourn, postpone, or commit shall be reduced to writing and read at length if required by any member of the Senate.

16. MOTION MAY BE WITHDRAWN

After the motion shall be stated by the President, it shall be deemed to be in possession of the Senate, but may be withdrawn at any time before amendment or decision, but all motions, resolutions or amendments must be entered in the Journal, whether rejected or adopted, together with the name of the member moving the same.

17. INTERRUPTION

No member shall interrupt another member who is speaking in debate, except on question of privilege.

18. ORDER OF MOTIONS

When a question is under debate no motion shall be received except to fix the time to which to adjourn; to adjourn; to lay on the table; to move the previous question (which four motions shall be decided without debate); to move to postpone to a day certain; to refer or amend; to postpone indefinitely which several motions shall have precedence in the order in which they are named. No motion to postpone to a day certain or to refer, having been decided shall be entertained again on the same day and at the same stage of the bill or proposition.

19. ORDER IN WHICH QUESTION PUT

All questions, whether in committee or in the Senate, shall be put in the order in which they are moved, except in the case of privileged questions.

20. STATING OF QUESTION AND DIVISION

Questions shall be put in substantially the following form: "As many as are in favor of (as the case may be) say aye"; and after the affirmative voice is expressed, "As many as are opposed, say nay." If the President is in doubt or a division be called for, the Senate shall divide; those in the affirmative of the question shall rise from their seats, and afterwards those in the negative.

21. NON-DEBATABLE MOTIONS

The following motions are not debatable:

Adjournment.

Order of the day.

Objections to considering questions.

Reading of papers.
Withdrawal of motion.
Suspension of the rules.
To lay on the table.
Previous question.

22. DIVISION OF QUESTION

If a question before the Senate contains more than one proposition, any member may have the same divided.

23. AYE AND NAY VOTE

The ayes and nays shall not be ordered unless demanded by one-sixth of the members present except on the passage of bills, joint resolutions and concurrent resolutions to amend the Constitution, in which case ayes and nays shall be had without demand. No member or any other person shall remain by the Secretary's desk when the ayes and nays are being called.

24. VOTE BY MEMBERS

Every member who is present, before the vote is declared from the chair, must vote for or against the question before the Senate, unless the Senate excuse him; provided, however, that any member who has a personal or private interest in any measure or bill shall disclose the fact to the Senate and shall not vote thereon without the consent of the Senate.

25. PROCEDURE IN EXCUSING MEMBER VOTING

When a member declines to vote on a call of his name, he shall be required to assign his reasons therefor; and having assigned them, the presiding officer shall submit the question to the Senate, "Shall the member, for the reasons assigned by him, be excused from voting?" which shall be decided without debate. These proceedings shall be

had after the vote has been taken and before the chair has announced the vote.

26. VOTE BY PRESIDENT

The President shall vote only in case of a tie (See Rule 55).

27. SUSPENSION OF RULES

No standing rule or order of the Senate shall be reconsidered or suspended except by a vote of two-thirds of the members-elect, and no motion to suspend the rules and pass a bill shall be entertained except by unanimous consent, unless the bill has first been printed and considered by a committee, nor shall any standing rule or order requiring unanimous consent be reconsidered or suspended without unanimous consent.

28. WHO MAY INTRODUCE

Any bill, memorial, or resolution which conforms to statutory requirements and the rules herein set forth, within the time prescribed, may be introduced by any member, standing committee, or the Legislative Research Committee by filing the same with the Secretary of the Senate, who shall number or letter consecutively each bill or resolution, or, prior to the convening of the regular session, by pre-filing in the offices of the Legislative Research Committee. Such pre-filed bills, memorials, or resolutions will be numbered or lettered and delivered to the Secretary of the Senate for introduction. The President of the Senate may assign such pre-filed bills, memorials, or resolutions to committee and may arrange, prior to the convening of the regular session, for the posting of notice of hearing. Pre-filed bills, memorials, or resolutions may not be withdrawn, except on the floor of the Senate in the manner provided by the Rules, and such bills, memorials, or resolutions shall not be confidential.

29. WHEN INTRODUCED

No bill shall be introduced after the fifteenth legislative day; nor shall any resolution be introduced after the thirty-fifth day, except upon the approval of a majority of the Committee on Delayed Bills or upon two-thirds vote of the members-elect of the Senate.

30. DELAYED BILLS, MEMORIALS, AND RESOLUTIONS

The Committee on the Introduction of Delayed Bills shall receive from the Secretary all bills, memorials, and resolutions offered for introduction after the time for introduction as heretofore limited, and shall, on the same or the next day after receiving such bills, memorials, and resolutions, report to the Senate its conclusion whether the introduction thereof should be allowed and if a majority of such committee is in favor of the introduction thereof the bills, memorials, and resolutions shall be thereupon deemed duly introduced.

31. FORM OF BILLS, NUMBER OF COPIES

Every bill, memorial, or resolution shall be in typewritten form and nine copies thereof shall be filed with the Secretary of the Senate. Each such bill, memorial, or resolution shall have endorsed thereon its title and the name of the member, or committee introducing the same. The enacting clause shall be as follows: "Be it enacted by the Legislative Assembly of the State of North Dakota". No bill shall embrace more than one subject, which shall be expressed in its title. If the bill amends a present statute, the portion thereof constituting the amendment or amendments shall be underscored. In all bills, which contain both sections

amending existing statutes and sections which are new law, the portion containing the amendment to the existing statute and all of the section containing new law shall be underscored. Any matter contained in the present statute but deleted in the proposed amended statute shall be contained in the typewritten bill but shall be set off from the remainder of the text by three parentheses at the beginning and end of such deleted matter. Where Legislative Research Committee sponsored bills do not use the above device of parentheses and underscoring, such bills must be accompanied by appropriate explanatory notations outlining the changes to be effected. The bills and resolutions to be introduced in the Senate shall be in such form and style as the Legislative Research Committee shall prescribe. One of such copies shall be delivered to the Chairman of the Committee to which the measure is referred, one copy to the President of the Senate, one copy shall be delivered to the Legislative Research Committee for the purpose of checking for style and form, one shall remain in the custody of the Secretary until otherwise directed by the Senate, one shall be delivered to the printer having the contract for the printing of bills, one shall be delivered to the printer having the contract for printing the Senate Journal for use in setting of the bill title, and three copies shall be available for representatives of news media.

32. APPROVAL OF BILLS AS TO FORM

The Secretary shall ascertain whether the bill or joint resolution conforms to the requirements of law and these rules, as to form, and place his approval as to form thereon before it can be first read. For this purpose, the Secretary may avail himself of such services as may be provided by the

Senate or by the Legislative Research Committee.

33. READING OF BILLS

Every bill, memorial, or resolution requiring the approval of the Governor, or a change in the Constitution of the State of North Dakota, shall be read two separate times but the first reading and second reading may not be upon the same day; and the first reading may be by title of the bill only; unless upon such first reading a reading at length is demanded. The second reading shall be at length.

34. CONSIDERATION OF OTHER RESOLUTIONS

Every resolution other than those referred to in the preceding rule shall be read once and referred by the President to an appropriate standing committee or upon motion to a select committee, unless otherwise ordered by vote of the Senate.

35. PRINTING OF BILLS

All bills, memorials, or resolutions requiring the approval of the Governor or a change in the Constitution of the State of North Dakota, after the first reading, shall be printed unless otherwise ordered by the Senate. Bills, memorials, or resolutions which are pre-filed pursuant to Rule 28 may be printed upon order of the Legislative Research Committee.

36. BILLS REFERRED

Upon the first reading of a bill or joint resolution, the President shall refer it to an appropriate committee, unless the Senate upon motion decides to refer the same to a select or other standing committee. All resolutions asking for a study of any matter by the Legislative Research Committee, shall

be re-referred and acted upon by the Legislative Research Resolutions Committee before final action thereon by the Senate.

**37. REFERENCE TO PRINTING
TITLE OF BILLS**

After first reading, all reference in the Journal to Senate and House bills shall be by number only.

**38. BILLS TO COMMITTEE ON
APPROPRIATIONS**

All bills or resolutions carrying an appropriation of two hundred dollars or more shall be referred or re-referred to and acted upon by the Committee on Appropriations before final action by the Senate thereon, unless otherwise ordered by a majority vote of the members present.

39. STANDING COMMITTEES

The Senate shall elect a Committee on Committees to consist of eight members of which the President of the Senate shall be the Chairman, and which committee shall appoint the following standing committees classified in accordance with the usual amount of work and concerned with matters in the field as indicated.

1. Agriculture

Agriculture; Livestock; Drainage and Irrigation; Warehouse and Grain Grading.

2. Appropriations

All bills calling for appropriations in excess of two hundred dollars.

3. Education

Public Schools; Libraries; and Institutions of Higher Learning.

4. **Finance and Taxation**
Public Debt; Taxes; and Tax Laws.
 5. **Judiciary**
Elections and Election Privileges;
Judiciary.
 6. **State and Federal Government**
State and Federal Affairs; Board of
Administration and Industrial Com-
mission and institutions under their
supervision; State Historical Society
and State Parks; Immigration and
Statistics.
 7. **Industry, Business, and Labor**
Banks and Banking; Corporations;
Insurance; Matters Pertaining to Pri-
vate Business and Industry; Work-
men's Compensation; Unemployment
Compensation; Labor Laws and
kindred subjects.
 8. **Natural Resources**
Game and Fish; Public Lands; Mines
and Mining; Gas and Oil; Forestry.
 9. **Political Subdivisions**
Cities; Counties; Townships; Park
Districts; Apportionment.
 10. **Social Welfare and Veterans' Affairs**
Public Welfare; Public Health; Pub-
lic Safety; Temperance; Matters Af-
fecting the Military and Veterans.
 11. **Transportation**
Highways and Bridges; Railroads;
Motor Vehicles; Airlines and Air-
ports.
- PROCEDURAL COMMITTEES**
12. **Delayed Bills**, to consist of five
members.

13. **Employment**, to consist of eight members.
14. **Enrolled and Engrossed Bills**, to consist of five members.
15. **Revision and Correction of Journal**, to consist of three members.
16. **Rules**, to consist of nine members.
17. **Legislative Research Resolutions**, to consist of five members, one of whom may be a member of the Legislative Research Committee.

The number of members upon each standing committee shall be determined by the Senate at the time of the adoption of the report of the Committee on Committees. In all cases, a majority of the Committee shall be a quorum. The Committee Chairman or such person who is duly appointed to act as Chairman shall ensure that minutes of each Committee meeting be kept. Such minutes shall include the names of all Committee members present; the time of commencement and adjournment of each meeting; the bills or resolutions discussed by number, and a short phrase explaining what such bill or resolution relates to; the names of all persons and their addresses who appear in relation to any certain bill or resolution. The minutes shall also include a record of recommended amendments to bills and resolutions, and the total aye and nay vote of the Committee on all bills and resolutions referred out of the Committee. Upon adjournment of the legislative session, the minutes of all Committee meetings shall be delivered to the Legislative Research Committee and retained by such Committee for a period of not less than one year following such adjournment.

40. LIMITATIONS ON COMMITTEE MEMBERSHIP

Each member shall serve on not more than three Standing Committees except the Majority Floor Leader, who shall not serve on any Standing Committee, all members of the Finance and Taxation Committee who shall serve on only one other Standing Committee, and all members of the Appropriations Committee, who shall serve on no other Standing Committee. The Majority Floor Leader and Minority Floor Leader shall be permitted to participate in all Standing Committees but shall not be permitted to vote therein except that the Minority Floor Leader may vote on the committees to which he has been appointed.

41. MEETING OF COMMITTEES

The Committee on Appropriations shall meet on Monday, Tuesday, Wednesday, Thursday, and Friday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. The Committee on Finance and Taxation shall meet on Monday, Tuesday, Wednesday, and Thursday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. The Committees on Agriculture, Judiciary, and Industry, Business, and Labor shall meet on Monday and Tuesday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. The Committees on Education and State and Federal Government shall meet on Wednesday and Thursday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. The Committees on Natural Resources, Political Subdivisions, Social Welfare and Veterans' Affairs, and Transportation shall meet on Friday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. Any committee may schedule Saturday morning meetings,

42. MEETINGS OF CHAIRMEN

There shall be a meeting of Committee Chairmen and the Majority Floor Leader and the Assistant Majority Floor Leader each week at such time and place as may be designated by the Majority Floor Leader. The Majority Floor Leader shall be the Chairman of the meeting. At such meeting they shall, as far as possible, arrange the schedule of the bills to be considered at committee hearings to the end of the following week.

43. NOTICE OF HEARINGS

On Friday of each week each Chairman shall deliver to the Secretary, a notice of the time and place of the meetings of his committee for the following week including a list of the bills, memorials, and resolutions to be considered. This rule, however, shall not prevent a change in such schedule as to time, place, or bill, if circumstances may so require. The decision of the Chairman in this regard shall be final. The Secretary shall cause the same to be posted on the bulletin board.

44. DISPOSITION OF MEASURES

Commencing on the twenty-fifth legislative day of the session, every bill or resolution referred to a committee, except appropriation bills, must be returned to the Senate with the committee report thereon, not later than the fifteenth legislative day after such bill or resolution was referred, unless upon application of the committee, an extension of time is granted within which to consider it. If the bill or resolution is not reported as required by this rule and such time is not extended, it shall automatically go on the calendar of bills without recommendation. The same rule shall apply to Senate bills not reported back the thirty-eighth

legislative day and House bills not reported back by the fifty-seventh legislative day.

45. RECALLING BILL FROM COMMITTEE

The Chairman of any committee to whom a bill or resolution has been referred, if so ordered, by a vote of the majority of the Senate present, shall report such bill or resolution back to the Senate forthwith.

46. REPORT OF COMMITTEES

The report of a committee shall be for passage, for indefinite postponement, for amendment, or without recommendation. If for amendment the proposed amendments shall be fully set forth in the report. If such report is adopted, the bill shall thereupon go on the calendar for the next legislative day for action of the Senate as to amendments under the Sixth Order of Business. No action shall be taken upon amendments until a full mimeographed or printed copy of the report is in the hands of the members. Upon receiving the report, the Secretary shall cause copies thereof to be made and placed on the desk of each member. Provided, however, that upon a two-thirds vote of the members-elect, this may be suspended, and the amendment acted on immediately after the report of the committee.

If a report or motion recommending a bill for passage without amendment is adopted, the bill shall go on the calendar for the next legislative day for second reading and final passage.

If a report or motion for indefinite postponement is adopted, it shall have the effect of entirely removing the bill or resolution from before the Senate for that session (unless revived by motion to reconsider). The passage of a motion for the

adoption of a report recommending amendments has the effect of adopting the report but not the amendments.

47. DIVIDED COMMITTEE REPORT

In case all the members of any committee, including a conference committee, required or entitled to report on any subject referred to them, cannot agree upon any report, the majority and minority may each make a special report, and any member dissenting in whole or in part, from the reasoning and conclusions of both the majority and minority may also present to the Senate a statement of his reasonings and conclusions; and all reports, if decorous in language, and respectful to the Senate, shall be entered at length in the Journal.

48. REPORT DIVIDED

Whenever the report of any committee contains several modifications or amendments, any member may have the same divided, and the question of their adoption taken separately upon each modification or amendment.

49. AMENDING BILLS

No bills shall be revised or amended, nor the provisions thereof extended or incorporated in any other bill by reference to its title only, but so much thereof as is revised, amended or extended or so incorporated, shall be re-enacted and published at length. No bill shall be so altered and amended as to change its original purpose.

50. AMEND OR RE-REFER ON SECOND READING

On the second reading of every bill or resolution any amendment may be received and it may be re-referred at any time previous to its final passage.

51. AMENDMENTS TO TITLE

The title to any bill may be amended at any time during its pendency in the Senate.

52. ENGROSSMENT

All Senate bills amended in committee or by floor amendment shall be properly engrossed before their second reading and final passage. The Committee on Engrossment shall examine all bills after they are engrossed and report the same to the Senate correctly engrossed, which report must be approved before their second reading; said committee may report at any time.

53. SECOND READING

No bill, memorial, or resolution requiring the approval of the Governor or a change in the Constitution of the State of North Dakota shall be referred or amended until it shall have been read; nor shall any such bill, memorial, or resolution have its second reading and be put upon its final passage until at least one day after the same has been reported to the Senate by the Committee to which the same has been referred, provided that any such bill, memorial, or resolution may have its second reading and be put upon its final passage on the day the same is reported back, when so ordered by two-thirds of the members-elect of the Senate.

54. CONFERENCE COMMITTEE REPORTS, EXCEPTION TO SENATE RULES 46 AND 53

The provisions of the Senate Rules 46 and 53 shall not prohibit the adoption of a Conference Committee report together with any amendments therein recommended nor the placing of any bill or resolution affected by such Conference Committee report on the

calendar for final action on the same day the Conference Committee report is received by majority vote of members-elect nor shall the requirement of placing a full mimeographed or printed copy of a committee report in the hands of all members apply to Conference Committee reports, or amendments, bills, or resolutions affected by the Conference Committee report.

55. FINAL PASSAGE

No bill shall become a law except by a vote of the majority of the members-elect of each House, nor unless on its final passage, the vote be taken by ayes and nays and the names of those voting be entered in the journal; provided, however, that no measure enacted or approved by a vote of the electors shall be repealed or amended by the legislature, except by a two-thirds vote upon roll call of all members elected to each House.

56. RIGHT TO CHANGE VOTE

A member shall have the right to change his vote before the President has announced that the vote is closed but not thereafter.

57. ANNOUNCEMENT OF VOTE

The Secretary shall tabulate the vote which shall be announced by the President, who shall also declare whether the bill has passed, whether the title is agreed to and whether the emergency clause, if any, has carried.

58. VERIFICATION OF VOTE

When the vote has been announced any member may immediately require that the vote be verified.

59. EXPLANATION OF VOTE

Immediately following the announcement of the vote by the President, but not before, any member may explain his vote

and have his remarks recorded in the journal.

60. RECORDING REMARKS IN JOURNAL

When a member desires to have his remarks, other than those in explanation of his vote, recorded in the journal, he shall inform the Desk Reporter before speaking and his remarks shall be recorded.

61. NOTICE OF INTENTION TO RECONSIDER

Except on the fortieth and sixtieth legislative days of the session, when notice of intention to move the reconsideration of any bill or resolution shall be given by a member, the Secretary of the Senate shall retain the bill or resolution until the end of the next legislative day, excluding Sundays, unless the same has previously been disposed of. When a member, in explaining his vote, states to the Senate that his vote is for the purpose of reconsideration, such statement shall be deemed to be notice of such intention.

62. MOTION FOR RECONSIDERATION

Any member who votes on the prevailing side of a question, ("prevailing side of a question" shall be that side which voted "Aye" on a question that passed, and "Nay" on a question that failed), or who did not vote on the question, may move a reconsideration of the question, which motion shall be decided by a majority vote of the members-elect. In case of a bill, joint resolution, or amendment to the Constitution, the motion to reconsider, if made after the end of the next legislative day, shall require a two-thirds vote of the members-elect. No motion to reconsider may be made unless the matter is in possession of the Senate.

63. CLINCHER MOTION

A motion that any action taken by the Senate be reconsidered and that the motion to reconsider be laid upon the table, if carried, shall have the effect of preventing reconsideration except upon a two-thirds vote of the members-elect.

64. REFUSAL OF HOUSE TO RETURN BILL

Upon a majority vote of the Senate the President shall refuse to sign any bill which may have passed the Senate and which the House shall have refused to return for further consideration on being properly requested so to do.

65. ENROLLMENT

The Committee on Enrollment shall examine all Senate bills and memorials which have passed the two Houses, and when reported correctly enrolled, with matter within brackets as provided by Chapter 266, Session Laws of 1945, deleted, and such report is adopted they shall be presented to the presiding officers of the House and Senate for signatures, and when so signed, presented to the Governor for his approval. Said Committee may report at any time.

66. SIGNING OF BILLS

The President shall, in the presence of the Senate, sign all bills and joint resolutions passed by both Houses. Immediately before such signing their title shall be publicly read, and the fact of signing shall be at once entered in the journal.

67. MOTION TO ADJOURN

A motion to adjourn shall always be in order, except when a member is addressing the chair or a vote is being taken.

68. MEMBERS RETAIN SEATS

When the Senate adjourns the members shall keep their seats until the President announces the adjournment.

69. PROCEDURE ON HOUSE BILLS

A similar mode of procedure shall be observed with bills which have originated in and passed the House as with bills which have originated in the Senate except that they shall not be printed nor engrossed nor enrolled.

70. COMMITTEE CHAIRMEN

On all committees the first named member shall be the Chairman, and, in his absence, or being excused by the Senate, the next member named, and so on as often as the case shall happen, shall act as chairman.

71. REPORT OF SELECT COMMITTEES

Select Committees to whom reference has been made, in all cases shall report a state of facts and their opinion to the Senate.

72. PRESIDENT PRO TEM

In the absence of the President of the Senate, or his refusal to act, the President pro tempore shall exercise all rights and prerogatives of the President for the time being.

73. EXECUTIVE NOMINATIONS

Upon receipt of nominations from the executive the Senate shall forthwith resolve itself into executive session for the purpose of considering the nominations. The nominations shall be read in such executive session and be referred to their appropriate committee unless otherwise ordered by the Senate. The final question on every nomination shall be "Will the Senate advise and consent to the nomination?" It shall be the duty

of the President to advise the executive in writing, of the action taken by the Senate.

74. EXECUTIVE SESSION

Before acting on executive business the Senate Chamber shall be cleared, by the direction of the President, of all persons except members, the Secretary of the Senate and Sergeant-at-Arms to be sworn.

75. OBJECTION TO READING OF PAPERS

When the reading of a paper is called for and the same is objected to by any member, it shall be determined by the Senate without debate.

76. LEGISLATIVE DAY

No legislative day shall be shorter than the natural day.

77. RULES

Mason's Manual on Legislative Procedure shall govern the Senate in all cases to which it is applicable, and when it is not inconsistent with the standing rules and order of the Senate and the joint rules of the Senate and House of Representatives.

78. ELECTRICAL VOTING SYSTEM

Unless otherwise ordered, any vote except upon elections may be taken by means of the Electrical Voting System, which shall be under the control of the President of the Senate.

79. OFFICERS AND EMPLOYEE POSITIONS OF THE SENATE

The following offices and employee positions shall be established and the number, title, and manner of selection for each position shall be as hereinafter indicated or stated:

Title of Position	Number of Positions
------------------------------	--------------------------------

Group A

Secretary of the Senate	1
Desk Reporter	1
Sergeant-at-Arms	1

Persons holding Group A positions shall be elected thereto by a majority of the members-elect and the vote shall be recorded in the journal.

Group B

Assistant Secretary of the Senate	1
Assistant Desk Reporter	1
Bill Clerk	1
Chief Stenographer and Payroll Clerk	1
Chief Committee Clerk	1
Calendar Clerk	1
Enrolling and Engrossing Clerk	1

Persons holding Group B positions shall be appointed thereto by the party having a majority of the members-elect, acting by and through the Committee on Employment.

Group C

Secretary to the President	1
Secretary to Majority Floor Leader	1
Secretary to Minority Floor Leader	1

The President and the Majority and Minority Floor Leaders shall appoint their respective Secretaries to such position, acting by and through the Committee on Employment.

Group D

Deputy Sergeant-at-Arms	1
Assistant Sergeants-at-Arms	4
Bill Room Clerks	2
Stenographers	5

Typists	2
Appropriations Committee Clerk	1
Committee Clerks	4
Assistant Enrolling and Engrossing Clerk	1
Pages	4
Telephone Attendants	2
Bill Book Clerks	4
Information Desk Attendant	1
Journal Room Clerks	2
Parking Lot Attendant	1
Chief in Charge of Journal Room and Bill Clerks	1
Journal Proofreader	1

The employee positions of Group D shall be allocated to the majority and minority parties in proportion to each party's percentage of the total number of the members-elect and each party shall appoint the persons to the positions allocated to them, acting by and through the Committee on Employment except, however, that in allocating the positions of Stenographers and Typists the minority party shall be allocated not less than one each of these positions. The majority party shall have the first right to select those positions of this group until their allocation is filled. The Chief in charge of Journal and Bill Room Clerks shall be appointed alternately by the Senate and House of Representatives.

The powers, duties, and qualifications for each officer or employee shall be specifically provided in these rules and as provided in the Legislative Handbook for North Dakota Legislators and Employees for such position.

SELECT COMMITTEES

Committee on Committees - Lieutenant Governor, Chairman, and seven members.

Committee on Senate Committee Rooms.

Committee on Photography.

STANDING COMMITTEES

AGRICULTURE:

Ken Morgan, Chairman; Robert Nasset, Vice Chairman; J. Garvin Jacobson; Philip Berube; Ernest Pyle; Earl H. Redlin; Grant Trenbeath.

APPROPRIATIONS:

Oscar J. Sorlie, Chairman; A. W. Luick, Vice Chairman; L. D. Christensen; John D. Coughlin; Milton Kelly; Lester Larson; C. Warner Litten; Evan Lips; Kenneth Lowe; Robert Melland; Dave Robinson; Clarence Schultz; Frank Wenstrom.

EDUCATION:

Don Holand, Chairman; Guy Larson, Vice Chairman; Philip Berube; J. Garvin Jacobson; Robert Nasset; Ernest Pyle; Earl H. Redlin; Leland Roen; Frank J. Ruemmele; Wm. A. Stafne; Earl Strinden; Grant Trenbeath; Clark Van Horn.

FINANCE AND TAXATION:

Ed Becker, Chairman; Carrol Torgerson, Vice Chairman; Francis J. Butler; John D. Decker; Ed Doherty; George Rait; Wm. J. Thoreson; George M. Unruh; I. J. Wilhite.

INDUSTRY, BUSINESS AND LABOR:

Gail Hernet, Chairman; David Nething, Vice Chairman; Richard Forkner; Richard Goldberg; Emil Kautzmann; Guy Larson; Duane Mutch; Theron Strinden; Robert Stroup; Clark Van Horn.

JUDICIARY:

Robert Chesrown, Chairman; Howard Freed, Vice Chairman; Don Holand; Herbert L. Meschke; Elton W. Ringsak; Leland Roen; Frank J. Ruemmele; Ernest Sands; Wm. A. Stafne.

NATURAL RESOURCES:

Grant Trenbeath, Chairman; J. Garvin Jacobson, Vice Chairman; Ed Becker; John D. Decker; Guy Larson; Ernest Pyle; Wm. J. Thoreson; Clark Van Vorn; I. J. Wilhite.

POLITICAL SUBDIVISIONS:

Earl H. Redlin, Chairman; Frank J. Ruemmele, Vice Chairman; Philip Berube; Robert Chesrown; Howard Freed; Richard Goldberg; Gail Hernett; Don Holand; Ernest Sands.

SOCIAL WELFARE AND VETERANS' AFFAIRS:

Emil Kautzmann, Chairman; Robert Stroup, Vice Chairman; Ed Doherty; David Nething; George Rait; Elton W. Ringsak; Wm. A. Stafne; Theron Strinden; Carrol Torgerson.

STATE AND FEDERAL GOVERNMENT:

Elton W. Ringsak, Chairman; Ernest Sands, Vice Chairman; Robert Chesrown; Richard Forkner; Howard Freed; Richard Goldberg; Gail Hernett; Emil Kautzmann; Herbert Meschke; Ken Morgan; Duane Mutch; David Nething; Robert Stroup.

TRANSPORTATION:

Richard Forkner, Chairman; Francis Butler, Vice Chairman; Robert Nasset; Herbert Meschke; Ken Morgan; Duane Mutch; Leland Roen; George M. Unruh.

PROCEDURAL COMMITTEES**DELAYED BILLS:**

Richard W. Goldberg, Chairman; Ernest M. Sands; John D. Decker; Frank Wenstrom; Clark Van Horn.

EMPLOYMENT:

Dave M. Robinson, Chairman; Emil E. Kautzman; Ed Doherty; Ken Morgan; Frank J. Ruemmele; Richard W. Goldberg; Richard E. Forkner; Philip Berube.

ENROLLED AND ENGROSSED BILLS:

Frank Wenstrom, Chairman; Ernest G. Pyle; Robert L. Stroup; Clarence G. Schultz; Philip Berube.

LEGISLATIVE RESEARCH RESOLUTIONS:

Guy Larson, Chairman; Francis J. Butler; Elton W. Ringsak; George M. Unruh; George Rait.

REVISION AND CORRECTION OF JOURNAL:

Kenneth C. Lowe, Chairman; David E. Nething; George Rait.

RULES:

George Longmire, Chairman; Donald C. Holland; Gail H. Hernett; Robert Melland; Evan E. Lips; Carroll Torgerson; Frank Wenstrom; Robert Chesrown; Herbert L. Meschke.

SENATE COMMITTEE ROOM ASSIGNMENTS

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Fin. & Taxation	...M-T-W-Th.	G-2
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SENATE EMPLOYEES *

Name	Title of Position	Address
Leo Leidholm	Sec. of Senate	Underwood
Dagny Olson	Desk Reporter	Devils Lake
A. E. Bradley	Sgt.-at-Arms	Rock Lake
Arthur Herk	Asst. Sec. of Senate	Fingal
Robert Ellsworth	Deputy Sgt.-at-Arms	Maxbass
Richard H. Jagd	Asst. Sgt.-at-Arms	Grand Forks
Ralph Scott	Asst. Sgt.-at-Arms	Jamestown
Roy Pearson	Asst. Sgt.-at-Arms	Rutland
Nick Frank	Asst. Sgt.-at-Arms	Dickinson
Vernon Asheim	Bill Clerk	Mohall
Cora Essington	Chief Steno. and Payroll Clerk	Bismarck
Lois J. Scherr	Chief Comm. Clerk	Bismarck
Lyness Lloyd	Calendar Clerk	Bismarck

Eunice Anderson	Enr. & Eng. Clerk	Bismarck
Dormille Diede	Sec. to the Pres.	Bismarck
Donna Heisler	Secretary - Majority Floor Leader	Mandan
Mariann L. Lang	Secretary - Minority Floor Leader	Mandan
Dennis Rhode	Bill Room Clerk	New Town
Ernest Schramm	Bill Room Clerk	Hazen
Janine Haug	Stenographer	Bismarck
Marlene Backman	Stenographer	Bismarck
Jackie Burke	Stenographer	McKenzie
Celeste Archuleta	Typist - Committee Clerk	Bismarck
Ann Stephan	Typist	Bismarck
Gladys Derrick	Approp. Comm. Clk.	Bismarck
Betty Swang	Committee Clerk	Bismarck
Darlene Hedstrom	Committee Clerk	Wilton
Roberta Small	Committee Clerk	Menoken
Jane Romsdal	Committee Clerk	Bismarck
Jackie Hayden	Page	New England
Rosella Grantham	Page	Bismarck
Susan Giles	Page	Bismarck
John Angell	Page	Bismarck
Kevin Reis	Page	Bismarck
Joy Markley	Page	Bismarck
Russell Berge	Page	Bismarck
Dianne Bennett	Page	Bismarck
Frieda Schlaht	Telephone Attend.	Mercer
Viola DeForest	Telephone Attend.	Bismarck
Wanda Froehlich	Bill Book Clerk	Mandan
Pearl Herron	Bill Book Clerk	Fargo
John Fibelstad	Bill Book Clerk	Mercer
Emil Albrecht	Bill Book Clerk	Steele
Helen Peterson	Infor. Desk. Attend.	Bismarck
Fred Krause, Jr.	Journal Room Chief	Carson
Alta Harens	Journal Room Clerk	Bismarck
Hazel Ludemann	Journal Room Attend.	Bismarck
Iver Kval	Parking Lot Attend.	Lisbon
Marie Skjod	Proofreader	Mandan
Elma Schrammen	Proofreader	Elgin

* As of January 11, 1969

**FORTY-FIRST LEGISLATIVE ASSEMBLY
STATE OF NORTH DAKOTA**

**HOUSE RULES AND
COMMITTEES**

OFFICERS AND MEMBERS

- 1969 -

ERNEST N. JOHNSON

Speaker

ROY GILBREATH

Chief Clerk

E. A. TOUGH

Assistant Chief Clerk

ERNEST A. BENSER, Col., U.S.A. Ret.

Sergeant-at-Arms

BARBARA KING

Desk Reporter

 **COMMERCIAL PRINTING CO.**

"BUY NORTH DAKOTA PRODUCTS"

Members of the House of Representatives

Name and Address	District and County
Aafedt, Ardean 425 East 13th St. Williston, 58801	1. Pt. Williams
Aamoth, Gordon S. Trust Dept. 1st Nat'l. Bank Fargo, 58102	21. Pt. Cass
Aas, Lynn W. P. O. Box 1489 Minot, 58701	5. Pt. Ward
Anderson, C. Morris 419 N.W. 11th Minot, 58701	5. Pt. Ward
Atkinson, Myron P. O. Box 1176 Bismarck, 58501	32. Burleigh
Austin, Milon Mott, 58646	38. Hettinger - Pt. Stark - Pt. Adams
Backes, Richard J. Glenburn, 58740	3. Burke - Renville Pt. Ward
Belter, Wesley Leonard, 58052	22. Pt. Cass
Berg, H. Odell Nash, 58264	16. Pt. Walsh
Bernabucci, Jack 709 - 4th Ave. S.E. Jamestown, 58401	29. Stutsman
Bier, Howard F. Hazelton, 58544	31. Kidder - Emmons
Boustead, Carl H. P. O. Box 856 Bismarck, 58501	32. Burleigh
Boyum, Arne 145 N. 3rd Carrington, 58421	13. Eddy-Foster Pt. Benson
Bullis, Harold O. P. O. Box 728 Wahpeton, 58075	25. Pt. Richland
Bunker, A. G. (Art) P. O. Box 428 Fargo, 58102	21. Pt. Cass
Burke, Monty McKenzie, 58553	32. Burleigh

Name and Address	District and County
Connolly, James L. Dunn Center, 58626	33. Mercer - Oliver Pt. Morton
Dahl, Eugene R. Gwinner, 58040	26. Pt. Richland- Sargent
Davis, Leonard J. Killdeer, 58640	36. McKenzie-Dunn
Dawson, Lyle L., Jr. Fort Rice, 58537	35. Grant-Sioux Pt. Morton
DeKrey, William Pettibone, 58475	31. Kidder-Emmons
Dick, Lawrence Englevale, 58028	27. Ransom- Pt. LaMoure
Diehl, Ralph E. Hillsboro, 58045	20. Traill- Pt. Cass
Dornacker, Eldred N. Mayville, 58257	20. Traill-Pt. Cass
Eagles, Aloha 1745 S. 8th Fargo, 58102	21. Pt. Cass
Emerson, Gordon P. O. Box 1807 Minot, 58701	5. Pt. Ward
Erickson, Kenneth DeLamere, 58022	26. Pt. Richland- Sargent
Erickson, William A. Stanley, 58784	4. Mountrail- Pt. Ward
Freeman, Carl J. P. O. Box 103 Bottineau, 58318	6. Bottineau- Pt. McHenry
Froelich, Donald A. 830 - 5th St. W. Dickinson, 58601	37. Pt. Stark
Gackle, William Kulm, 58456	28. Dickey- Pt. LaMoure
Ganser, Henry Cleveland, 58424	29. Stutsman
Giffey, Donald Roseglen, 58775	8. McLean
Glaspey, M. E. (Sam) Lignite, 58752	3. Burke-Renville Pt. Ward
Goodman, Glen Milton, 58260	10. Cavalier- Pt. Towner
Grant, Robert E. R. R. No. 2, Box 36 Berthold, 58718	4. Mountrail- Pt. Ward

Name and Address	District and County
Halcrow, Don Drayton, 58225	11. Pembina
Haugland, Brynhild P. O. Box 1684 Minot, 58701	5. Pt. Ward
Henning, Glenn Newburg, 58762	6. Bottineau- Pt. McHenry
Hensrud, I. O. 711 - 13th Ave. S. Grand Forks, 58201	18. Pt. Grand Forks
Hentges, Richard A. 1601 S. 10th Fargo, 58102	21. Cass
Hickle, Ralph Center, 58530	33. Mercer, Oliver- Pt. Morton
Hilleboe, Peter S. 1622 S. 9th St. Fargo, 58102	21. Pt. Cass
Hoffner, S. F. Esmond, 58332	12. Pierce- Pt. Benson
Hoghaug, Fred P. O. Box 160D Devils Lake, 58301	15. Ramsey
Hougen, James Larimore, 58251	19. Pt. Grand Forks
Jenkins, Clark J. 118 - 23rd Ave. N. Fargo, 58102	21. Pt. Cass
Johnson, Ernest N. Dazey, 58429	23. Griggs-Steele Pt. Barnes
Johnson, Karnes Sentinel Butte, 58654	39. Golden Vallev- Billings - Slope Bowman - Pt. Adams
Jones, H. Kent Webster, 58382	15. Ramsey
Kelsch, William C. 738 Custer Drive Mandan, 58554	34. Pt. Morton
Kingsbury, Harley R. 143 Eastwood Drive Grafton, 58237	16. Pt. Walsh
Knudson, Kenneth P. O. Box 264 Taylor, 58656	38. Hettinger-Pt. Stark- Pt. Adams
Kuehn, Duane A. 708 - 1st Ave N.E. Mandan, 58554	34. Pt. Morton

Name and Address	District and County
Lang, Theodore A. Sterling, 58572	32. Burleigh
Larson, Gordon Sydney, 58485	29. Stutsman
Larson, LeRoy M. 519 - 4th Ave. W. West Fargo, 58078	21. Pt. Cass
Leibhan, Joe B. Esmond, 58332	12. Pierce-Pt. Benson
Lillehaugen, C. Arnold Brocket, 58321	17. Pt. Walsh-Nelson
Linderman, Dale Carrington, 58421	13. Eddy-Foster Pt. Benson
Link, Arthur A. Alexander, 58831	36. McKenzie-Dunn
Lundene, Henry Adams, 58210	17. Pt. Walsh-Nelson
Matheny, Gordon Emmet, 58534	8. McLean
McDonald, Stuart J. 607 Maple Ave. Grand Forks, 58201	18. Pt. Grand Forks
Metzger, Edward 410 Shady Lane Bismarck, 58501	32. Burleigh
Miedema, Ernest J. 1220 S.W. 10th Valley City, 58072	24. Pt. Barnes
Moquist, Clifford Crystal, 58222	11. Pembina
Mueller, L. C. 807 Main Oakes, 58474	28. Dickey-Pt. LaMoure
Olienyk, Mike Belfield, 58622	37. Pt. Stark
Opedahl, Olaf Route 2 Tioga, 58852	2. Pt. Williams- Divide
Peterson, James A. Route No. 1 Minot, 58701	5. Pt. Ward
Peterson, Robert W. 1510 - 9th Ave. W. Williston, 58801	1. Pt. Williams
Powers, Leslie C. 727 - 2nd Ave. N.W. Valley City, 58072	24. Pt. Barnes

Name and Address	District and County
Register, Winston P. O. Box 399 Grand Forks, 58201	18. Pt. Grand Forks
Reimers, Robert F. R. R. No. 3, Box M-40 Carrington, 58421	29. Stutsman
Rivinius, Albert L. Elgin 58533	35. Grant-Sioux Pt. Morton
Rundle, Earl New England, 58647	39. Golden Valley- Billings-Slope- Bowman-Pt. Adams
Sandness, Claire A. LaMoure, 58458	27. Ransom- Pt. LaMoure
Sanstead, Wayne G. 823 - 9th Ave. N.E. Minot, 58701	5. Pt. Ward
Schaffer, Emil E. Gackle, 58442	30. Logan-McIntosh
Seibel, Albert Martin, 58758	14. Sheridan-Wells
Simonson, Simon A. Hope, 58046	23. Griggs-Steele- Pt. Barnes
Solberg, Iver Ray, 58849	2. Pt. Williams- Divide
Solberg, Oscar Rolla, 58367	9. Rolette-Pt. Towner
Stoltenow, Earl Route No. 2, Box 36 Wahpeton, 58075	25. Pt. Richland
Stone, Mrs. J. Lloyd c/o Alumni Office UND Grand Forks, 58201	18. Pt. Grand Forks
Streibel, Bryce Fessenden, 58438	14. Sheridan-Wells
Strinden, Earl S. 2812 Chestnut Grand Forks, 58201	18. Pt. Grand Forks
Swedlund, Paul Velva, 58790	7. Pt. McHenry- Pt. Ward
Thompson, Hayden Towner, 58788	7. Pt. McHenry- Pt. Ward
Thorsgard, Enoch Northwood, 58267	19. Pt. Grand Forks

Name and Address	District and County
Tweten, Kenneth 2816 Clover Drive Grand Forks, 58201	18. Pt. Grand Forks
Wagner, Vernon E. 809 Ave. A West Bismarck, 58501	32 Burleigh
Weber, Francis E. Wheatland, 58079	22. Pt. Cass
Welder, Joe Napoleon, 58561	30. Logan-McIntosh
Wells, Robert Langdon, 58249	10. Cavalier-Pt. Towner
White, Carl A. 41 Woodland Dr. Fargo, 58102	21. Pt. Cass
Wilkie, Gerhart Rolla, 58367	9. Rolette-Pt. Towner

House Rules

1. CALL TO ORDER

The regular sessions of the House shall begin at two o'clock P.M., when the Speaker shall take the chair and call the House to order. After prayer by the Chaplain, the roll of members shall be called and the names of the absentees entered upon the Journal of the House. If a quorum be present, the Speaker shall then proceed with the regular order of business.

2. ABSENTEES

No member or officer of the House, unless he or she, from illness or other cause, shall be unable to attend, shall absent himself or herself from a session of the House, during an entire day, without first having obtained leave of absence from the Speaker, and no one shall be entitled to draw pay while absent more than one day without leave.

3. QUORUM

A quorum for the transaction of business shall consist of a majority of members elected to the House, but a smaller number may adjourn from day to day, and may compel the attendance of absent members.

4. ORDER OF BUSINESS

The order of business shall be as follows:

1. Prayer by the Chaplain.
2. Calling the Roll.
3. Reference to the Journal.
4. Presentation of Petitions and Communications.
5. Reports of Standing Committees.
6. Consideration of Amendments.
7. Reports of Select Committees.
8. Motions and Resolutions.

9. First Reading of House Bills, Memorials and Resolutions.
10. Consideration of Bills and Resolutions on Consent Calendar.
11. Second Reading of House Bills, Memorials and Resolutions.
12. Consideration of messages from the Senate.
13. First Reading of Senate Bills, Memorials, and Resolutions.
14. Second Reading of same.
15. Consideration of General Orders.
16. Unfinished Business.
17. Signing of Bills, Memorials and Resolutions.
18. Announcements.

5. REFERENCE TO THE JOURNAL

The Chief Clerk shall each evening deliver to the printer having the contract for printing the legislative journals a complete copy of the House Journal. Printed copies of the same in number, style and on such grade of paper as may be determined by the Legislative Research Committee shall be delivered before 9:00 a.m. of the following calendar day to the Chief Clerk, who shall cause a copy of the same to be placed immediately on the desk of each member. The Committee on Revision and Correction of the Journal shall before the beginning of the next legislative day, carefully examine and review the same. Any mistake therein shall be noted by the committee and reported to the House for action. An additional two hundred copies of the corrected daily journal shall be printed and upon termination of the legislative session these two hundred copies of the daily journal shall be assembled into two hundred sets to serve as the permanent journals. Twenty-five sets of the permanent journals

shall be bound and sewed with hard covers, two sets of which shall be deposited and filed with the Secretary of State, who shall preserve the same and attach his certificate thereto showing the date of delivery to him and attesting that such copies are identical and official journals as delivered to him. The Secretary of State shall forward one of these twenty-five sets of the permanent journals to the Supreme Court Library, Law School Library at the University of North Dakota, Attorney General, Legislative Research Committee, and each of the district judges. The remaining sets of the journal shall be distributed by the Secretary of State as prescribed by the Legislative Research Committee, except that one set of the journal shall be sent to members of the legislative assembly, and to public officials upon their request if in the discretion of the Secretary of State the public official needs such journals to carry on the functions of his office.

6. PRESENTATION OF PETITIONS AND COMMUNICATIONS

Petitions and communications addressed to the House or to the Speaker, shall be presented by the Speaker, but their content shall not be included in the journal except by vote of the House.

7. DUTIES OF SPEAKER.

- a. The Speaker shall preside over the House, and be charged with all the powers and duties pertaining to such presiding office.
- b. He shall preserve order and decorum, and in case of disorderly conduct or disturbance in the galleries or the corridors, he or the Chairman of the Committee of the Whole may order the same to be cleared.

- c. He shall appoint all House committees, except when otherwise provided by vote of the House.
- d. He shall sign all acts, addresses, resolutions, memorials, writs, warrants and subpoenas of, or issued by order of the House and all vouchers for the payment of money out of the legislative expense fund of the House.
- e. He shall have general supervision over all House employees.

8. DUTIES OF CHIEF CLERK

The Chief Clerk of the House shall:

- a. Keep correct journals of the proceedings of the House.
- b. Have the custody of all records, accounts and other papers committed to him.
- c. Prepare a bulletin board upon which shall be posted a list of committee meetings and any other announcements or notices.
- d. Prepare a short orientation program for House employees which shall be carried on within the first ten days of each session.
- e. Neither the Chief Clerk nor his assistants shall permit any records or papers belonging to the House to be taken out of their custody otherwise than in the regular course of business. The Chief Clerk shall report all missing bills, resolutions and papers to the Speaker; he shall have general supervision of all clerical duties appertaining to the business of the House, shall perform under the direction of the Speaker all duties pertaining to the office, and shall also keep a book

showing the situation and progress of all the bills, memorials and joint resolutions, including a complete record of all actions taken thereon and shall prepare, have printed and distributed to the members a daily calendar detailing the action had and pending on all measures.

- f. At the close of each session, he shall deposit for safekeeping in the office of the Secretary of State, all books, bills, documents, resolutions and papers in the possession of the House, correctly labeled, folded and classified. The journal need not be deposited until it is completed fully and is indexed; and
- g. Perform such other duties as shall be assigned him by the House.
- h. Make available identification badges for all members of the House and employees thereof as soon as such persons have been determined.

9. DUTIES OF SERGEANT-AT-ARMS

The Sergeant-at-Arms of the House under the direction of the presiding officer, shall be the executive officer of the body for the enforcement of all rules adopted by the House for the regulation of the House. The House floor shall be at all times under his immediate supervision, and he shall see that the Deputy Sergeant-at-Arms and Assistant Sergeants-at-Arms perform the duties to which they are especially assigned and perform all other services and duties pertaining to his office and as directed by the Speaker of the House.

10. CALL OF HOUSE

Thirty-two members of the House may order a call of the House and cause absent members to be sent for, but a call must not

be made while a vote is being taken. The call being moved, the Speaker shall require those desiring the call to rise, and if thirty-two or more members shall rise, the call shall be ordered. The call being ordered, the Sergeant-at-Arms shall close the door and allow no members to leave the room. The clerk shall then call the roll and furnish the Sergeant-at-Arms with a list of those members absent without leave, and that officer must proceed forthwith to find and bring in such absentees. While the House is under call, no business can be transacted except to receive and act upon the report of the Sergeant-at-Arms and no motion is in order except a motion to suspend further proceedings under the call, and said motion shall not be adopted unless a majority of all members-elect vote in favor thereof. Upon a report of the Sergeant-at-Arms showing that all members who were absent without leave, naming them, are present, the call shall be at an end, and the door shall be opened, and the House shall proceed with the business pending at the time the call was made.

11. ORDER AND DECORUM

The Speaker shall preserve order and decorum and decide all questions of order subject to an appeal to the House. When the Speaker is putting the question, no member shall walk out, or across the House, nor when a member is speaking, shall any person entertain any private discourse, or pass between the person speaking and the chair. A member called to order must immediately sit down unless permitted to explain, and the House, if appealed to, must decide the case. If there be no appeal, the decision of the chair shall stand. On appeal, no member shall speak more than once without leave of the House. When a member is called to order

for offensive language, there shall be no debate.

12. RECOGNITION BY THE SPEAKER

Every member, previous to his speaking, shall rise from his seat and respectfully address the Speaker as such, and remain standing in his place before proceeding to speak, until he is recognized by the chair. When two or more members rise at the same time to speak, the Speaker must designate the member who is to speak, but in all cases the member who shall rise first and address the chair shall be first recognized.

13. RULES OF DEBATE

No members shall speak more than twice on the same subject without leave of the House, nor more than once until every member choosing to speak on the subject pending shall have spoken, nor shall any member occupy more than ten minutes at the first time, nor more than five minutes at the second time, without unanimous consent of the House; provided that this rule shall not apply to Majority and Minority Floor Leaders and the Chairman of the committee in charge of the bill.

14. MOTION TO BE SECONDED AND STATED

No motion shall be debated or put unless the same be seconded. It must then be stated by the Speaker before the debate.

15. MOTIONS IN WRITING

All motions except to adjourn, postpone, or commit shall be reduced to writing and read at length if required by any member of the House.

16. MOTION MAY BE WITHDRAWN

After the motion has been stated by the Speaker, it shall be deemed to be in possession of the House, but may be withdrawn at

any time before amendment or decision, but all motions, resolutions or amendments must be entered on the journal, whether rejected or adopted, together with the name of the member moving the same.

17. INTERRUPTION

No member shall interrupt another member who is speaking in debate, except on question of privilege.

18. ORDER OF MOTION

When a question is under debate no motion shall be received except to fix the time to which to adjourn; to adjourn; to lay on the table; to move the previous questions; to move to postpone to a day certain; to commit, amend, or place in general orders; to postpone indefinitely—which several motions shall have precedence in the order in which they are named. No motion to postpone to a day certain, to commit, or place in general orders, having been decided shall be entertained again on the same day and at the same stage of the bill or proposition.

19. ORDER IN WHICH QUESTION PUT

All questions, whether in committee or in the House, shall be put in the order in which they are moved, except in the case of privileged questions. In filling blanks the largest sum and the longest time shall be put first.

20. STATING OF QUESTION AND DIVISION

Questions shall be put in substantially the following form: "As many as are in favor of (as the case may be), say Aye"; and after the affirmative voice is expressed, "As many as are opposed, say no." If the Speaker is in doubt or a decision be called for, the House shall divide; those in the affirmative of the question shall rise from their seats, and afterwards those in the negative.

21. NON-DEBATABLE MOTIONS

The following motions are not debatable:

Adjournment.

Fix the time of adjournment.

Order of the day.

Objections to considering questions.

Reading of papers.

Withdrawal of Motion.

Suspension of the rules.

To lay on the table.

Previous question.

22. PREVIOUS QUESTION

The previous question shall be put in this form: "Shall the main question be now put?" It shall be admitted only when demanded by two-thirds of the members present, and its effect shall be to put an end to all debate, and bring the House to a direct vote upon the amendments reported by a committee, if any, upon the pending amendments and then upon the main question. On a motion for the previous question, and prior to the seconding of the same, a call of the House shall be in order, but after a two-thirds shall have seconded such motion, no call shall be in order prior to decision of the main question. When the previous question is decided in the negative it shall leave the main question under debate for the remainder of the sitting unless disposed of in some other manner. All incidental questions of order arising after motion is made for the previous question, during the pendency of such motion, or after the House shall have determined that the main question shall be now put, shall be decided, whether on appeal or otherwise, without debate.

23. DIVISION OF QUESTION

If a question before the House contains more than one proposition, any member may have the same divided.

24. AYE OR NAY VOTE

The ayes and nays shall not be ordered unless demanded by one-sixth of the members present except on the final passage of bills, joint resolutions and concurrent resolutions to amend the Constitution, in which case ayes and nays shall be had without demand. No member or any person shall remain by the Clerk's desk when ayes and nays are being called.

25. VOTE BY MEMBERS

Every member who is present, before the vote is declared from the chair, must vote for or against the question before the House, unless the House excuse him; provided, however, that any member who has a personal or private interest in any measure or bill shall disclose the fact to the House and shall not vote thereon without the consent of the House.

26. PROCEDURE IN EXCUSING MEMBER FROM VOTING

When a member declines to vote on a call of his name, he shall be required to assign his reason therefor; and having assigned it the Speaker shall submit the question to the House, "Shall the member, for the reason assigned by him, be excused from voting?" which shall be decided without debate. And these proceedings shall be had after the vote has been taken and before the chair has announced the vote, and further proceedings in reference thereto shall be after such announcement.

27. VOTE BY SPEAKER

The Speaker shall vote on all questions taken by ayes and nays (except on appeals from the Speaker's decision) and in all elections or decisions called for by any member.

28. SUSPENSION OF RULES

No standing rule or order of the House shall be reconsidered or suspended except by a vote of two-thirds of the members-elect, and no motion to suspend the rules and pass a bill shall be entertained except by unanimous consent, unless the bill has first been printed and considered by a committee, nor shall any standing rule or order requiring unanimous consent be reconsidered or suspended without unanimous consent.

Bills, Memorials, and Resolutions

29. WHO MAY INTRODUCE

Any bill, memorial, or resolution which conforms to statutory requirements and the rules herein set forth, within the time prescribed, may be introduced by any member, standing committee or the Legislative Research Committee by filing the same with the Clerk of the House, who shall number or letter consecutively each bill or resolution, or, prior to the convening of the regular session, by pre-filing in the offices of the Legislative Research Committee. Such pre-filed bills, memorials, and resolutions will be numbered or lettered and delivered to the Clerk of the House for introduction. The Speaker of the House may assign such pre-filed bills, memorials, and resolutions to committee and may arrange, prior to the convening of the regular session, for the posting of notice of hearing. Pre-filed bills, memorials, and resolutions may not be withdrawn, except on the floor of the House in the manner provided by the rules, and such bills, memorials, or resolutions shall not be confidential.

30. WHEN INTRODUCED

No bill shall be introduced after the fifteenth legislative day, nor shall any resolution be introduced after the thirty-fifth day, except upon the approval of a majority of the

Committee on Delayed Bills or upon two-thirds vote of the House.

31. DELAYED BILLS, MEMORIALS, AND RESOLUTIONS

The Committee on the Introduction of Delayed Bills shall receive from the Chief Clerk all bills, memorials, and resolutions offered for introduction after the time for introduction as heretofore limited, and shall, on the same or the next legislative day after receiving such bills, memorials, and resolutions report to the House its conclusion whether the introduction thereof should be allowed and if a majority of such committee is in favor of the introduction thereof the bills, memorials, and resolutions shall be thereupon deemed duly introduced. All such bills, memorials, and resolutions shall bear the name or names of the original sponsors.

32. FORMS OF BILLS, NUMBER OF COPIES

Every bill, memorial, and resolution, shall be in typewritten form and nine copies thereof shall be filed with the Chief Clerk of the House. Each such bill, memorial, and resolution shall have endorsed thereon its title and the name of the member or committee introducing the same. The enacting clause shall be as follows: "Be it enacted by the Legislative Assembly of the State of North Dakota". No bill shall embrace more than one subject, which shall be expressed in its title. If the bill amends a present statute, the portion thereof constituting the amendment or amendments shall be underscored. In all bills which contain both sections amending existing statutes and sections which are new law, the portion containing new law shall be underscored. Any matter contained in the present statute but deleted in the proposed amended statute shall be

contained in the typewritten bill but shall be set off from the remainder of the text by two or more parentheses at the beginning and end of such deleted matter. Where Legislative Research Committee sponsored bills do not use the above device of parentheses and underscoring, such bills must be accompanied by appropriate explanatory notations outlining the changes to be effected. The bills and resolutions to be introduced in either house of the Legislative Assembly shall be in such form and style as the Legislative Research Committee shall prescribe. One of such copies shall be delivered to the Chairman of the Committee to which the measure is referred, one shall be delivered to the Chairman of the Committee on Enrollment and Engrossment, one copy shall be delivered to the Legislative Research Committee for the purpose of checking the style and form, one shall remain in the custody of the Chief Clerk until otherwise directed by the House, one shall be delivered to the printer having the contract for printing of bills, one shall be delivered to the printer having the contract for printing the House journals for use in setting of bill title, and three copies shall be available for newspaper representatives.

33. APPROVAL OF BILLS AS TO FORM

The Chief Clerk shall ascertain whether a bill or joint resolution conforms to the requirements of law and these rules, as to form, and place his approval as to form thereon before it can be first read. For this purpose the Chief Clerk may avail himself of such services as may be provided by the Legislative Research Committee or by the House.

34. READING OF BILLS

Every bill, memorial, and resolution requiring the approval of the Governor, or a

change in the Constitution of the State of North Dakota, shall be read two separate times, but the first reading and second reading may not be upon the same day; and the first reading may be by title of the bill only; unless upon such first reading a reading at length is demanded. The second reading shall be at length.

35. CONSIDERATION OF OTHER RESOLUTIONS

Every resolution other than those referred to in the preceding rule shall be read once and referred by the Speaker to an appropriate standing committee or upon motion to a select committee, unless otherwise ordered by vote of the House.

36. PRINTING OF BILLS

All bills, memorials, and resolutions requiring the approval of the Governor or a change in the Constitution of the State of North Dakota, after the first reading, shall be printed unless otherwise ordered by the House. Bills, memorials, and resolutions which are pre-filed pursuant to Rule 29 may be printed upon order of the Legislative Research Committee.

37. REFERENCE TO BILLS

After the first and second reading, all references to House and Senate bills shall be made by number only.

38. BILLS REFERRED

Upon the first reading of a bill or joint resolution, the Speaker shall refer it to its appropriate committee, unless the House upon motion decides to refer the same to a select or other standing committee, or to the Committee of the Whole; if the Committee of the Whole, then it shall come up for consideration under the general order of the

next day, unless otherwise ordered by the House.

Upon the first reading of any resolution asking for study of any matter by the Legislative Research Committee the Speaker shall refer such resolution to the appropriate committee, which committee shall return such resolution to the House with its recommendations; if available, the resolution shall upon the approval of the committee report by the House, be referred to the Legislative Research Resolutions Committee unless otherwise ordered by the House.

39. BILLS TO COMMITTEE ON APPROPRIATION

All bills or resolutions carrying an appropriation of \$500 or more shall be referred or re-referred to and acted upon by the Committee on Appropriations before final action by the House thereon, unless otherwise ordered by a majority vote of the members present.

40. STANDING COMMITTEES

Standing committees, classified in accordance with the usual amount of work and concerned with matters in the fields as indicated, shall be appointed as follows:

GROUP A

1. Appropriations

All bills calling for appropriations in excess of five hundred dollars.

GROUP A-1

2. Education

Public Schools, Libraries, and Institutions of Higher Learning.

3. Finance and Taxation

Public Debt; Taxes and Tax Laws.

4. Political Subdivisions

Cities; Counties; Townships;
Park Districts; Apportionment.

5. State and Federal Government

State and Federal Affairs; Board of Administration and Industrial Commission and institutions under their supervision; State Historical Society and State Parks; Immigration and Statistics.

GROUP A-2

6. Agriculture

Agriculture; Livestock; Drainage and Irrigation; Warehouse and Grain Grading.

7. Industry and Business

Banks and Banking; Corporations; Insurance; Matters pertaining to private business and industry.

8. Judiciary

Elections and Election Privileges; Judiciary.

9. Transportation

Highways and Bridges; Railroads; Motor Vehicles; Airlines and Airports.

GROUP A-3

10. General Affairs

Ways and Means; Public Printing; Trades and Professions; Sports and Amusements; Matters not otherwise specified.

11. Labor

Workmen's Compensation; Unemployment Compensation; Labor Laws and kindred subjects.

12. Natural Resources

Game and Fish; Public Lands; Mines and Mining; Gas and Oil; Forestry.

13. Social Welfare

Public Welfare; Public Health; Public Safety; Temperance.

14. Veterans' Affairs

National Guard and Militia; Adjutant General; Veterans' Matters; Soldiers' Home; Civil Defense; and related Military Matters.

Committees in Groups A-1, A-2, and A-3 are to consist of nineteen members each.

PROCEDURAL COMMITTEES

15. Delayed Bills, to consist of five members.

16. Employment, to consist of five members.

17. Enrolled and Engrossed Bills, to consist of five members.

18. Mileage and Per Diem, to consist of three members.

19. Revision and Correction of Journal, to consist of five members.

20. Rules, to consist to nine members.

21. Legislative Research Resolutions Committee, to consist of five members, one of whom may be a member of the Legislative Research Committee.

In all cases a majority of the committee shall constitute a quorum. The Committee Chairman or such person who is duly appointed to act as Chairman shall insure that minutes of each Committee meeting be kept. Such minutes shall include the names of all Committee members present; the bills or resolutions discussed by number, and a short phrase explaining what such bill or resolution relates to; the names of all persons and their addresses who appear in relation to any certain bill or resolution. The minutes

shall also include a record of recommended amendments to bills and resolutions, and the total aye and nay vote of the Committee on all bills and resolutions referred out of the Committee. Upon final adjournment of the Legislative Session the minutes of all Committee meetings shall be delivered to the Legislative Research Committee and retained by such Committee for a period of thirty days following such adjournment.

41. LIMITATIONS ON COMMITTEE MEMBERSHIP

No member shall be appointed to serve on more than four standing committees. No member of the House of Representatives shall be appointed to more than one committee in each of the Groups A-1 and A-2. A member of the Committee on Appropriations shall not be appointed to any committee in Groups A-1 or A-2.

The Speaker and the Majority and Minority floor leaders shall not be appointed to any standing committees but shall be permitted to participate in all standing committees but shall not be permitted to vote therein.

42. MEETINGS OF COMMITTEES

The Appropriations Committee shall meet on Monday, Tuesday, Wednesday, and Thursday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. The other committees of Group A-1 shall meet on Monday and Tuesday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. Group A-2 committees shall meet on Wednesday and Thursday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. Group A-3 committees shall meet on Friday of each week from 9:00 o'clock a.m. to 12:00 o'clock noon. Procedural committees shall meet as necessity may re-

quire. All standing committees may meet at other times in addition to the time stated herein as circumstances require.

43. MEETINGS OF CHAIRMEN

There shall be a meeting of Committee Chairmen of the standing committees and the Speaker each week on Thursday subject to the call of the chairman, or at such other time as the majority of Chairmen may agree. They shall select their own Chairman. At such meeting they shall arrange the schedule of committee hearings to the end of the following week, and so far as possible the bills to be considered at such hearing.

44. NOTICE OF HEARINGS

On or before 2 p.m. on Friday of each week each Chairman shall deliver to the Chief Clerk four copies of a notice of the time and place of the meetings of his committee for the following week, including a list of the bills, memorials, and resolutions to be considered. This rule, however, shall not prevent a change in such schedule as to time, place, or bill, if circumstances may so require. The decision of the Chairman in this regard shall be final. The Clerk shall read said notices to the House and post the same on the bulletin board. Three copies shall be given to the press.

45. DISPOSITION OF MEASURES

No bill or resolution, except an appropriation measure, may be held in a Committee for more than fourteen legislative days after it is referred to the Committee unless an extension of time is granted by the House. All such House bills and resolutions, other than appropriations bills, shall be reported back to the House no later than the thirty-eighth legislative day, and if not so reported back shall automatically be placed on the calendar without recommendation. The same

rule shall apply to Senate bills and resolutions not reported back to the House by the fifty-seventh legislative day.

46. RECALLING BILL FROM COMMITTEE

The Chairman of any committee to whom a bill or resolution has been referred shall, if so ordered, by a vote of the majority of the House present, report such bill or resolution back to the House forthwith.

47. REPORT OF COMMITTEES

The report of a committee shall be for passage, for indefinite postponement, for amendment or without recommendation. If for amendment, the proposed amendment shall be fully set forth in the report. If such report is adopted, the bill shall thereupon go on the calendar for the next legislative day for action of the House as to amendment under the Sixth Order of Business, when the House, by a majority vote of the members present may adopt or reject such amendments or may commit the bill to the Committee of the Whole. No action shall be taken upon amendments until a full mimeographed or printed copy of the report is in the hands of the members. Upon receiving the report, the Chief Clerk shall cause copies thereof to be made and placed on the desk of each member; provided, however, that upon a two-thirds vote of the members-elect, this may be suspended, and the amendment acted on immediately after the report of the committee.

If a report or motion recommending a bill for passage without amendment is adopted the bill shall go on the calendar for the next legislative day for second reading and final passage.

If a report or motion for indefinite postponement is adopted, it shall have the effect

of entirely removing the bill or resolution from before the House for that session, unless revived by a motion to reconsider. The passage of a motion for the adoption of a report recommending amendments has the effect of adopting the report but not the amendments.

If the committee report is not divided, it is in order for any member to move that a report for passage, for indefinite postponement, for amendment, or without recommendation be substituted for the regular committee report and if such motion carries, it shall be substituted for the regular committee report.

48. DIVIDED COMMITTEE REPORT

In case all the members of any committee, including a conference committee, required or entitled to report on any subject referred to them, cannot agree upon any report, the majority and minority may each make a special report, and any member dissenting, in whole or in part, from the reasoning and conclusions of both the majority and minority may also present to the House a statement of his reasonings and conclusions; and all reports, if decorous in language, and respectful to the House shall be entered at length in the Journal.

49. REPORT DIVIDED

Whenever the report of any committee contains several modifications or amendments, any member may have the same divided, and the question of their adoption taken separately upon each modification or amendment.

50. AMENDING AMENDED BILLS

No bill shall be revised or amended, nor the provisions thereof extended or incorporated in any other bill by reference to its

title only, but so much thereof as is revised, amended, or extended or so incorporated, shall be reenacted and published at length. No bill shall be so altered and amended as to change its original purpose.

**51. AMENDMENT ON
SECOND READING**

No amendment shall be received on the second reading, except to fill blanks or to amend the title, without unanimous consent of the House, but all bills and resolutions may be committed at any time previous to their passage.

52. AMENDMENTS TO TITLE

The title to any bill may be amended at any time during its pendency in the House.

53. ENGROSSMENT

All House bills amended in committee or in general orders shall be properly engrossed before their second reading and final passage. The Committee on Engrossment shall examine all bills after they are engrossed, and report the same to the House correctly engrossed, which report must be approved before their second reading; said Committee may report at any time.

54. SECOND READING

No bill, memorial, or resolution requiring the approval of the Governor or a change in the Constitution of the State of North Dakota shall be committed or amended until it shall have been read; nor shall any such bill, memorial, or resolution have its second reading and be put upon its final passage until at least one day after the same has been reported to the House by the Committee to which the same has been referred, provided that any such bill, memorial, or resolution may have its second reading and be put upon its final passage on the day it was reported

back when so ordered by two-thirds of the members of the House present.

55. CONFERENCE COMMITTEE REPORTS, EXCEPTION TO HOUSE RULES 47 AND 54

On the sixtieth legislative day only, the provisions of House Rules 47 and 54 shall not prohibit the adoption of a conference committee report together with any amendments therein recommended nor the placing of any bill or resolution affected by such conference committee report on the calendar for final action on the same day the conference committee report is received by majority vote, nor shall the requirement of placing a full mimeographed or printed copy of a committee report in the hands of all members apply to conference committee reports, or amendments, bills, or resolutions affected by the conference committee report.

56. FINAL PASSAGE

No bill shall become a law except by a vote of the majority of the members-elect of each House, nor unless on its final passage the vote be taken by ayes and nays and the names of those voting be entered in the Journal; provided, however, that no measure enacted or approved by a vote of the electors shall be repealed or amended by the legislature, except by a two-thirds vote upon roll call of all members elected to each House.

57. RIGHT TO CHANGE VOTE

A member shall have the right to change his vote before the Speaker has announced that the vote is closed but not thereafter.

58. ANNOUNCEMENT OF VOTE

The Chief Clerk shall tabulate the vote which shall be announced by the Speaker, who shall also declare whether the bill has passed, whether the title is agreed to and

whether the emergency clause, if any, has carried.

59. VERIFICATION OF VOTE

When the vote has been so announced any member may immediately require that the vote be verified.

60. EXPLANATION OF VOTE

Immediately following the announcement of the vote by the Speaker, but not before, any member may explain his vote and have his remarks recorded in the journal.

**61. RECORDING REMARKS
IN JOURNAL**

When a member desires to have his remarks, other than those in explanation of his vote recorded in the journal, he shall inform the Desk Reporter before speaking.

**62. NOTICE OF INTENTION
TO RECONSIDER**

Except on the fortieth and sixtieth legislative days of the session, when notice or intention to move the reconsideration of any bill or joint resolution shall be given by a member, the Clerk of the House shall retain the said bill or joint resolution until the end of the next legislative day, excluding Sundays, unless the same has previously been disposed of. When a member, in explaining his vote, states to the House that his vote is for the purpose of reconsideration, such statement shall be deemed to be notice of such intention.

63. MOTION FOR RECONSIDERATION

Any member who votes on the prevailing side of a question, ("prevailing side of a question" shall be that side which voted "Aye" on a question that passed, and "Nay" on a question that failed), or who did not vote on the question, may move a reconsi-

deration of the question, which motion shall be decided by a majority vote of the members-elect. In case of a bill, joint resolution, or amendment to the Constitution, the motion to reconsider, if made after the end of the next legislative day, shall require a two-thirds vote of the members-elect. No motion to reconsider may be made unless the matter is in possession of the House.

64. CLINCHER MOTION

A motion that any action taken by the House be reconsidered and that the motion to reconsider be laid upon the table, if carried, shall have the effect of preventing reconsideration except upon a two-thirds vote.

65. REFUSAL OF SENATE TO RETURN BILL

Upon a majority vote of the House, the Speaker shall refuse to sign any bill which may have passed the House and which the Senate shall have refused to return for further consideration on being properly requested to do so.

66. ENROLLMENT

The Committee on Enrollment shall examine all House bills, and when reported correctly enrolled, with matter within brackets as provided by Chapter 266, 1945 Session Laws deleted, and such report is adopted they shall be presented to the presiding officers of the House and Senate for their signatures, and when so signed, presented to the Governor for his approval; said Committee may report at any time.

67. SIGNING OF BILLS

The Speaker shall in the presence of the House, sign all bills and joint resolutions passed by both Houses. Immediately before such signing the title shall be publicly read,

and the fact of signing shall be at once announced and entered in the Journal.

Committee of the Whole

68. MEMBER TO PRESIDE

In forming a Committee of the Whole, the Speaker shall appoint a Chairman to preside.

69. ORDER OF BUSINESS

When the House has arrived at the consideration of general orders and there are any bills which have been referred to the Committee of the Whole, it shall go into the Committee of the Whole and no other business shall be in order until the Committee arises.

70. HOUSE RULES PERTAIN, EXCEPTIONS

The rules of the House shall be observed in the Committee of the Whole so far as may be applicable except that the ayes and nays shall not be recorded, the previous question enforced, nor the time of speaking limited.

71. PROCEDURE

Bills committed to the Committee of the Whole shall be read, be opened to amendment, and debated by sections, unless otherwise ordered, leaving the title to be last considered; all amendments and recommendations shall be noted in writing and reported to the House and signed by the Chairman, which shall be received and acted upon by the House as are other committee reports.

72. MOTION TO RISE

A motion that the committee rise shall always be in order and shall be decided without debate.

Miscellaneous Rules

73. MOTION TO ADJOURN

A motion to adjourn shall always be in

order, except when a member is addressing the chair or a vote is being taken.

74. MEMBERS RETAIN SEATS

When the House adjourns the members shall keep their seats until the Speaker announces the adjournment.

75. PROCEDURE ON SENATE BILLS

A similar mode of procedure shall be observed with bills which have originated in and passed the Senate as with bills which have originated in the House except that they shall not be printed nor engrossed nor enrolled.

76. COMMITTEE CHAIRMEN

On all committees the first named member shall be the Chairman, and, in his absence or being excused by the House, the next member named, and so on as often as the case shall happen, shall act as Chairman.

77. REPORT OF SELECT COMMITTEES

Select Committees to whom reference has been made, in all cases, shall report a state of facts and their opinions to the House.

**78. INTRODUCTION OF GUESTS
LIMITED - COURTESY OF
THE HOUSE**

Introduction of guests in the House of Representatives shall be limited to those persons called upon to address that body and former members of the Legislative Assembly. No person shall be admitted to the floor of the House except State Officers; Judges of the Supreme Court and District Courts; present and former members of Congress; present and former members of the Legislative Assembly; present officers and officials; all employees of both Houses of the Legislative Assembly; members of the Constitutional Convention; reporters for newspapers; and any other person granted ad-

mission by the Speaker. The floor of the House is hereby defined as all of the first floor of the House Chamber including the corridor along the outer wall thereof.

79. MEMBER TO PRESIDE IN PLACE OF SPEAKER

The Speaker may leave the chair and appoint a member to preside, but not for a longer time than one day, except by leave of the House.

80. SELECTION OF SEATS

Former Speakers of the House and the Majority and Minority Floor Leaders are to have first choice of seats. Members of the House who have served for three or more terms shall pick their seats in order of seniority. Other members shall choose their seats by lot. The selection by former Speakers, Floor Leaders and Senior members shall include their entire delegations. The Chief Clerk of the previous session shall determine seniority of the districts and provide a grouping of them by number in accordance with seniority, prior to the convening of the session.

81. RULES

Mason's Manual on Legislative Procedure shall govern the House in all cases in which it is applicable, and in which it is not inconsistent with the standing rules and orders of the House, and the joint rules of the Senate and House of Representatives.

82. ELECTRICAL VOTING SYSTEM

Unless otherwise ordered, any vote except upon elections may be taken by means of the electrical voting system, which shall be under the control of the Speaker of the House.

83. OBJECTION TO READING OF PAPERS

When the reading of a paper is called for and the same is objected to by any member, it shall be determined by the House without debate.

84. LEGISLATIVE DAY

No legislative day shall be shorter than the natural day.

85. COMMITTEE CHAIRMAN

The Chairman of a Standing Committee must be notified by any person who intends to make use of a tape recorder or electronic recording device during the course of the Committee hearing. The Committee Chairman shall then notify the members and witnesses that such device is being used.

86. OFFICERS AND EMPLOYEE POSITIONS OF THE HOUSE OF REPRESENTATIVES

The following offices and employee positions shall be established and the number, title, and manner of selection for each position shall be as hereinafter indicated or stated;

Group A	
Title of Position	Number of Positions
Chief Clerk	1
Desk Reporter	1
Sergeant-at-Arms	1

Persons holding Group A positions shall be elected thereto by a majority of the members-elect and the vote shall be recorded in the Journal.

Group B	
Assistant Chief Clerk	1
Assistant Desk Reporter	1
Bill Clerk	1

Chief Stenographer and Payroll Clerk	1
Chief Committee Clerk	1
Calendar Clerk	1
Enrolling and Engrossing Clerk	1
Chief Page	1

Persons holding Group B positions shall be appointed thereto by the party having a majority of the members-elect acting by and through the Committee on Employment.

Group C

Secretary to the Speaker	1
Secretary to Majority Floor Leader	1
Secretary to Minority Floor Leader	1

The Speaker and the Majority and Minority Floor Leaders shall appoint their respective Secretaries to such position, acting by and through the Committee on Employment.

Group D

Deputy Sergeant-at-Arms	1
Assistant Sergeants-at-Arms	4
Bill Room Clerks	2
Stenographers	6
Typists	3
Appropriations Committee Clerk	1
Committee Clerks	5
Assistant Enrolling and Engrossing Clerk	1
Pages	5
Postmaster	1
Telephone Attendants	2
Bill Book Clerks	4
Information Desk Attendant	1
Journal Room Clerks	2
Parking Lot Attendant	1
Journal Proofreaders	2
Chief in Charge of Journal Room and Bill Room Clerks	1

The employee positions of Group D shall be allocated to the majority and minority parties in proportion to each party's percentage of the total number of the members-elect and each party shall appoint the persons to the positions allocated to them, acting by and through the Committee on Employment except, however, that in allocating the positions of Stenographers and Typists the minority party shall be allocated not less than one of each of these positions. The majority party shall have the first right to select those positions of this group until their allocation is filled. The Chief in charge of Journal Room and Bill Room Clerks shall be appointed alternately by the Senate and House of Representatives.

The powers, duties, and qualifications for each officer or employee shall be as specifically provided by law, these rules, and as provided in the Legislative Handbook for North Dakota Legislators and Employees for such positions.

STANDING COMMITTEES

AGRICULTURE:

Karnes Johnson, Chairman; H. Kent Jones, Vice Chairman; Howard Bier; Joe Welder; Albert Rivinius; Wesley Belter; Monty Burke; Lyle L. Dawson, Jr.; Joe B. Leibhan; C. Arnold Lillehaugen; Gordon Larson; Robert Wells; LeRoy Larson; Gordon Matheny; Enoch Thorsgard; Kenneth Erickson; William Erickson; M. E. Glaspey; Iver Solberg.

APPROPRIATIONS:

L. C. Mueller, Chairman; Kenneth Tweten, Vice Chairman; Lawrence Dick; Don Halcrow; Ralph Diehl; Robert Reimers; Leonard Davis; Vernon Wagner; James Connolly;

Mike Olienyk; Leslie Powers; Harold Bullis; Carl Freeman; Clark J. Jenkins; Ralph Kingsbury; James A. Peterson; Dale Linderman; Olaf Opedahl; Oscar Solberg.

EDUCATION:

Howard F. Bier, Chairman; Kenneth Knudson, Vice Chairman; Aloha Eagles; Donald A. Froelich; H. Kent Jones; Gordon Larson; Joe B. Leibhan; Clifford Moquist; Robert W. Peterson; Claire A. Sandness; Albert Seibel; Earl Stoltenow; James Hougen; Ernest J. Miedema; Winston Register; Donald Giffey; S. F. Hoffner; Wayne Sanstead; Paul Swedlund.

FINANCE AND TAXATION

Ed Dornacker, Chairman; Lynn W. Aas, Vice Chairman; Gordon S. Aamoth; Joe Welder; Carl H. Boustead; William Gackle; Glen Goodman; Jack Bernabucci; Arne Boyum; Eugene R. Dahl; Lyle L. Dawson, Jr.; William DeKrey; LeRoy M. Larson; Stuart J. McDonald; Mrs. J. Lloyd Stone; Richard Backes; Henry Lundene; Francis Weber; Gerhart Wilkie.

GENERAL AFFAIRS:

Claire Sandness, Chairman; Henry Ganser, Vice Chairman; Howard Bier; Kenneth Tweten; Milon Austin; Ralph Hickle; Ted Lang; Albert Rivinius; Lynn W. Aas; Arne Boyum; Art Bunker; Fred Hoghaug; Earl Stoltenow; Glenn Henning; James Hougen; Morris Anderson; S. F. Hoffner; Dale Linderman; Oscar Solberg.

INDUSTRY AND BUSINESS:

Gordon S. Aamoth, Chairman; Art Bunker, Vice Chairman; Brynhild Haugland; Eldred Dornacker; Peter S. Hilleboe; Ted Lang; Eugene Dahl; Donald A. Froelich; Jack Bernabucci; Fred Hoghaug; Stuart J. McDonald; Albert Seibel; Earl S. Strinden; Morris And-

erson; Glenn Henning; Simon A. Simonson; Richard Backes; Wayne Sanstead; Hayden Thompson.

JUDICIARY:

William C. Kelsch, Chairman; William Gackle, Vice Chairman; Milon Austin; Earl Rundle; Lynn W. Aas; Aloha Eagles; Kenneth Knudson; Clifford Moquist; Robert W. Peterson; Claire Sandness; Earl Stoltenow; Mrs. J. Lloyd Stone; Myron Atkinson; James Houggen; Ernest J. Miedema; Winston Register; Gerhart Wilkie; Henry Lundene; Paul Swedlund.

LABOR:

Don Halcrow, Chairman; Edward Metzger, Vice Chairman; James Connolly; William Gackle; Jack Bernabucci; Eugene Dahl; Don Froelich; Duane Kuehn; Stuart J. McDonald; James A. Peterson; Mrs. J. Lloyd Stone; LeRoy Larson; Carl White; Emil Schaffer; Gordon Matheny; William Erickson; Olaf Opedahl; Paul Swedlund; Wayne Sanstead.

NATURAL RESOURCES:

Lawrence Dick, Chairman; Monty Burke, Vice Chairman; L. C. Mueller; Leonard J. Davis; Robert Reimers; Ralph E. Diehl; Karnes Johnson; Leslie Powers; Ardean Aafedt; Harold Bullis; Lyle L. Dawson, Jr.; William Kelsch; C. Arnold Lillehaugen; Robert Wells, Gordon Emerson; M. E. Glaspey; Iver Solberg; Francis Weber; Hayden Thompson.

POLITICAL SUBDIVISIONS:

Emil E. Schaffer, Chairman; Ted Lang, Vice Chairman; Henry Ganser; Milon Austin; Karnes Johnson; Ardean Aafedt; A. G. Bunker; Fred Hoghaug; William C. Kelsch; Duane A. Kuehn; Edward Metzger; Earl S. Strinden; Morris Anderson; Gordon Emer-

son; Enoch Thorsgard; Carl A. White; M. E. Glaspey; Kenneth Erickson; Robert E. Grant,

SOCIAL WELFARE:

Brynhild Haugland, Chairman; Vernon Wagner, Vice Chairman; Gordon S. Aamo; Eldred Dornacker; William DeKrey; Aloha Eagles; Wesley Belter; I. O. Hensrud; Harley Kingsbury; Gordon Larson; Robert W. Peterson; Albert Seibel; Myron Atkinson; Ernest J. Miedema; Enoch Thorsgard; Simon A. Simonson; Donald Giffey; Henry Lundene; Gerhart Wilkie.

STATE AND FEDERAL GOVERNMENT:

Peter S. Hilleboe, Chairman; Albert Rivinius, Vice Chairman; Brynhild Haugland; Ralph Hickle; Earl Rundle; Wesley Belter; Monty Burke; I. O. Hensrud; C. Arnold Lillehaugen; Robert P. Wells; Myron Atkinson; Odell Berg; Glenn Henning; Richard Hentges; Gordon Matheny; Simon A. Simonson; William Erickson; Iver Solberg; Hayden Thompson.

TRANSPORTATION:

Carl H. Boustead, Chairman; Ralph Hickle; Vice Chairman; Henry Ganser; Emil Schaffer; Glen Goodman; Ardean Aafedt; William DeKrey; I. O. Hensrud; Duane Kuehn; Ed Metzger; Arne Boyum; Odell Berg; Gordon Emerson; Richard Hentges; Carl White; Donald Giffey; Robert E. Grant; S. F. Hoffner; Francis Weber.

VETERANS' AFFAIRS:

Mike Olienyk, Chairman; Joe Welder; Vice Chairman; Carl H. Boustead; Peter S. Hilleboe; Earl Rundle; Glen Goodman; Carl Freeman; H. Kent Jones; Kenneth Knudson; Clifford Moquist; Earl S. Strinden; Clark J. Jenkins; Joe B. Leibhan; Odell Berg; Richard Hentges; Winston Register; Richard J. Backes; Kenneth Erickson; Robert E. Grant.

DELAYED BILLS:

Bryce Streibel, Chairman; Earl Strinden; Robert Reimers; Art Link; Donald Giffey.

EMPLOYMENT:

Lawrence Dick, Chairman; Donald A. Froelich; Harley Kingsbury; William A. Gackle, Francis Weber.

ENROLLING AND ENGROSSING:

Henry Ganser, Chairman; I. O. Hensrud; Ardean Aafedt; Aloha Eagles; Paul Swedlund.

INAUGURATION:

William C. Kelsch, Chairman; Myron Atkinson; Wayne Sanstead.

LEGISLATIVE RESEARCH

RESOLUTIONS:

Leonard J. Davis, Chairman; Ralph E. Diehl; Donald A. Froelich; Oscar Solberg; Wayne Sanstead.

POLICY:

Ernest N. Johnson, Chairman; Bryce Streibel; Earl Strinden; Gordon S. Aamoth; Art Bunker; Robert W. Peterson; Vernon Wagner.

REVISION AND CORRECTION

OF JOURNAL:

Mrs. J. Lloyd Stone, Chairman; Wesley Belter; Albert L. Rivinius; William Erickson; Dale Linderman.

RULES:

Harold Bullis, Chairman; Bryce Streibel; Earl Strinden; Leonard Davis; Monty Burke; Claire Sandness; Gordon S. Aamoth, Arthur Link; Don Giffey.

HOUSE COMMITTEE ROOM ASSIGNMENTS

	Meeting Days	Room
		Atty. General
Appropriations	M-T-W-Th.	Licensing Ofc.
Finance & Taxation	M-T	G-5 & 6
Education	M-T	Blue Room
State & Federal Govt.	M-T	West Balcony
Political Subdivisions	M-T	East Balcony
Agriculture	W-Th.	West Balcony
Judiciary	W-Th.	East Balcony
Industry & Business	W-Th.	Blue Room
Transportation	W-Th.	G-5 & 6
Labor	F	West Balcony
General Affairs	F	East Balcony
Natural Resources	F	Blue Room
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HOUSE EMPLOYEES *

Name	Title of Position	Address
Roy Gilbreath	Chief Clerk	Bismarck
E. A. Tough	Asst. Chief Clerk	Strasburg
Barbara King	Desk Reporter	Williston
Ernest Benser	Sgt.-at-Arms	Bismarck
J. J. Cummins	Asst. Sgt.-at-Arms	Fessenden
Delano Wawers	Bill Clerk	Fairmount
Mavis Patchen	Chief Steno. & Payroll Clerk	Bismarck
Darlyne Clausnitzer	Stenographer	Bismarck
Marie D. Enders	Stenographer	Bismarck
Mary Ann Schmaltz	Stenographer	Bismarck
Veronica Sauter	Stenographer	Bismarck
Gladys Van Vleet	Stenographer	Bismarck
Gloria Farnstrom	Stenographer	Bismarck
Clara Wendt	Chief Page	Bismarck
Eunice Weekes	Page	Bismarck
Tom Tudor	Page	Bismarck
Carol Ewald	Page	Valley City
Geri Kirschman	Page	Bismarck
Karen F. Thompson	Page	Bismarck
Robert Kilickowski	Page	Minto
Mildred Weishaar	Page	Elgin
Kathleen Robey	Bill Book Clerk	Hankinson
Adaline Lee	Bill Book Clerk	Dodge
Mrs. G. Cleveland	Bill Book Clerk	Wilton
Sam Labrenz	Journal Room Clk.	Jamestown
Julius Sukut	Journal Room Clk.	Wishek
Richard Wittmayer	Journal Room Clk.	Hazen
Lela Knudsen	Chief Comm. Clerk	Bismarck
Maude Grambs	Committee Clerk	Bismarck
LuGale Backlin	Committee Clerk	Bismarck
Helen Soma	Committee Clerk	Bismarck
Alice Zako	Committee Clerk	Bismarck
Louise Ebert	Committee Clerk	Bismarck
Pearl Andre	Bill Room Clerk	Hope
Hazel Common	Bill Room Clerk	Wahpeton
F. V. Froeschle	Infor. Desk. Attend.	Lisbon
Frieda Borth	Journal Proofreader	Bismarck
Jack Tully	Supply Rm. Attend.	Bismarck
Enola Eck	Telephone Attend.	Bismarck
Iola Langord	Telephone Attend.	Grand Forks

Ruth McCormack	Postmistress	Bismarck
Emma Dickey	Asst. Postmistress	Bismarck
Dorothy Litchfield	Sec. to the Speaker	Bismarck
Marlys Fleck	Secretary to the Majority	
	Floor Leader	Bismarck
Corliss Mushik	Secretary to the Minority	
	Floor Leader	Mandan
Dorothy Peterson	Typist	Bismarck
Ailon Norton	Typist	Bismarck
Mary Hausauer	Typist	Bismarck
ElaNor Weber	Approp. Com. Clk.	Bismarck

* As of January 11, 1969

JOINT RULES

1. TRANSMITTING OF PAPERS

Each house shall transmit to the other all papers on which any bill or resolution shall be founded, for which receipt shall be given and preserved.

2. REPRINTING OF AMENDED BILLS

Whenever any bill or resolution has been amended and passed by the first House, it shall not be reprinted as amended on different colored paper unless otherwise ordered by the House in which it originates.

3. NOTICE OF REJECTION OF BILLS

When a bill or resolution which shall have passed in one House is rejected in the other, notice thereof shall be given to the House in which the same may have passed.

4. MESSAGES

Messages from one House to the other shall be communicated by the Secretary of the Senate and Clerk of the House of Representatives, unless the House transmitting the messages shall especially direct otherwise.

5. AMENDMENTS

It shall be in the power of either House to amend any amendment made by the other to any bill or resolution.

6. CONFERENCE COMMITTEES

In every case of a difference between the two Houses upon any subject of legislation, if either House shall request a conference and appoint a committee for that purpose, the other House shall also appoint a committee, such committee shall meet at such hour and place as shall be agreed on by the Chairman; and state to each other, verbally, or in writing, as either may choose, the reasons of their respective Houses, and confer freely thereon; and they shall be authorized

to report to their respective Houses such modifications as they think advisable.

7. RECEDING BEFORE CONFERENCE

It shall be in order for either House to recede from any subject matter of difference existing between the two Houses at any time previous to a conference whether the papers on which difference has arisen are before the House receding formally or informally, and a majority shall govern, except in case where two-thirds are required by the Constitution, and the question having been put and lost, shall not be again put the same day, and the consideration thereof in other respects shall be regulated by the rules of the respective Houses.

8. LIMITATION ON MESSAGING OF BILLS

Whenever a time shall have been previously fixed for an adjournment of the legislature before the constitutional limitation thereof, no bill that shall have passed one House shall be sent for concurrence to the other on any of the last four legislative days of the session, and in case no such time for adjournment is fixed, other than the constitutional limitation, no bill that shall have passed one House shall be sent to the other for concurrence after the fortieth legislative day of the session except bills introduced after the first fifteen legislative days of the session by the Committee on Delayed Bills or introduced with the concurrence of two-thirds or more of the members of the House of introduction.

9. RETURNING OF BILLS

Either House, upon majority vote, shall return any bill or resolution called for by resolution of the other House, if the bill or resolution is yet in possession of the House

called upon, and no action thereon has been had. In case action has been had, then it shall require a two-thirds vote of the House asked to return a bill or resolution called for.

10. PRINTING AND MAILING OF JOURNAL

On the opening day of the Legislative Assembly or as soon thereafter as may be, the President of the Senate and the Speaker of the House shall each appoint a committee of three from their respective bodies to act as a joint committee to agree upon and formulate a plan whereby the journals of the Senate and House, together with other public documents which may be of special interest, may be mailed to the various sections of the state.

11. PRINTING OF THE RULES

The names of Senators and House members, the Order of Business of the Senate and the House; the Senate and House standing committees; the Senate and House joint committees; the Senate and House rules for this legislative session; the joint rules of the Senate and House and names of the officers and employees of the Senate and House and a directory of state officers and their present location, and index shall be printed in one pamphlet, with a colored sheet of paper separating those of the Senate from those of the House. One thousand of such pamphlets shall be printed. The title of the joint and separate rules shall be in boldfaced type.

The Secretary of State shall retain at least 250 copies of these pamphlets to be mailed by him to each newly certified elected member of the House and Senate, prior to the convening of the next Legislative Assembly.

12. ASSISTANCE IN DRAFTING BILLS

The Legislative Research Committee is authorized to provide for the members of the legislature such legal assistance as may be necessary for the proper drafting of proposed legislation.

13. JOINT COMMITTEES

For the convenience of the public and the information of members, so far as practicable, like committees of both Houses shall meet in joint session. The Chairman shall be the Chairman of the Committee of the House before which the bill or resolution under consideration is then pending. The report to the House before which the bill is pending shall be made by the members of the committee of such House.

14. FISCAL NOTES

All bills and resolutions introduced into either House of the Legislative Assembly having an effect of five thousand dollars or more on the revenues, expenditures, or fiscal liability of the state, except appropriation measures carrying specific dollar amounts, shall have a fiscal note attached to such bill or resolution which shall be prepared as herein provided. The determination as to whether a fiscal note is required shall be made by the Legislative Research Committee for those bills or resolutions prepared by the staff of the Legislative Research Committee, or by the Chairman of the committee to which a bill or resolution is referred for those bills not prepared by the Legislative Research Committee or not bearing a fiscal note. Bills or resolutions to which amendments have been made having a fiscal effect of five thousand dollars or more shall have a fiscal note attached upon request of the Chairman of the committee considering the bill or resolution, or by request of the ma-

majority of the members of the House in which the bill is considered at the time of second reading. The Chairman of a committee may request the aid of the Legislative Research Committee in making a determination as to whether a bill or resolution requires a fiscal note.

Fiscal notes shall be prepared by the state agency or department responsible for collecting or expending the revenues affected, or jointly by affected departments or agencies, at the request of the Legislative Research Committee or the Chairman of the committee considering the bill or resolution. Requests for fiscal notes shall be in writing, addressed to the designated agency or department, and upon a proper request form and shall be accompanied by a reproduction of the bill or resolution having the fiscal effect. The Legislative Research Committee shall prepare all necessary forms for the implementation of the fiscal note procedure. Each agency or department to whom a request for a fiscal note is made shall state in writing, upon a fiscal note form the fiscal impact in dollar amounts of the bill or resolution being considered. If the agency or department of whom a fiscal note is requested is unable to provide specific information upon the fiscal impact of the bill or resolution, it shall make an estimate of the impact according to such available information it may have or be able to obtain and shall state that the figures provided are an estimate. If such agency or department is not able to make an estimate it shall state such fact.

All fiscal notes shall be prepared in triplicate and shall be returned to the Legislative Research Committee or the committee Chairman making such request, whichever the case

may be, not later than five days from date of receipt of such request. One copy of the fiscal note shall be attached to the original bill or resolution, one copy shall be filed with the Bill Clerk of the House wherein the bill or resolution originated, and one copy shall be filed in the offices of the Legislative Research Committee. Any bill or resolution requiring a fiscal note shall be stamped or have written on its cover a notation to the effect that a fiscal note is required. Reports of committees shall include a notation that a specific bill or resolution carries a fiscal note. Upon second reading and final passage of all bills or resolutions carrying fiscal notes the Secretary of the Senate or the Clerk of the House, whichever the case may be, shall be required to read the fiscal note in its entirety at the time of reading the title of the bill or resolution to be voted upon.

**15. JOINT APPROPRIATION
COMMITTEE HEARINGS**

For greater utilization of members' time, for the convenience of representatives of institutions and agencies, and for the information of members, appropriation committees may meet upon mutual agreement of the Chairmen of the Appropriation Committees in the House and Senate, for joint session budget hearings. The Chairman will be the Chairman of the Committee of the House before which the bill under consideration is pending. A report shall be made by the Committee of the House before which the bill is pending.

**16. UNCONTESTED BILLS -
CONSENT CALENDAR**

Each Standing Committee may report an uncontested bill or resolution out of committee and may include in its committee report a recommendation that it be placed on the

consent calendar. As used in this rule, "uncontested bill" (or "resolution") means any bill or resolution, except those containing appropriations, which receives a do-pass or do-pass-as-amended recommendation from the committee to which it is referred, by unanimous vote of the members present provided a quorum is present.

Following the adoption of a committee report, or the adoption of committee amendments thereto, if any, all bills or resolutions reported by the committee as uncontested shall be placed on the consent calendar by the Secretary of the Senate or the Chief Clerk of the House, and shall be known as "consent calendar bills" (or "resolutions"). Any consent calendar bill or resolution which is amended from the floor shall cease to be a consent calendar bill or resolution and shall be placed on the regular calendar. Upon objection of any member to the placement or retention of any bill or resolution on the consent calendar, such shall cease to be a consent calendar bill or resolution and shall be placed on the regular calendar. No consent calendar bill or resolution shall be considered for adoption on the same legislative day it is placed on the consent calendar.

17. CONSIDERATION OF BILLS ON CONSENT CALENDAR

Bills or resolutions on the consent calendar are not debatable, except that the President of the Senate or the Speaker of the House shall allow a reasonable time for questions from the floor and shall permit the proponents of such bills or resolutions to answer such questions. The question of the final passage of more than one bill or resolution contained in the consent calendar may be voted upon in a single roll call vote provided

that such roll call vote is upon either bills or resolutions and not upon both in the same roll call vote. Immediately prior to voting on the first consent calendar bills or resolutions, the President of the Senate or the Speaker of the House shall call to the attention of the members the fact that the next roll call will be the roll call on the bills or resolutions on the consent calendar.

The consent calendar shall be considered immediately prior to the consideration of bills and resolutions on second reading and final passage in the regular calendar.

18. JOINT SESSIONS

Joint sessions of the House and Senate shall be allowed only for the inauguration ceremony, the inaugural address by the newly elected Governor, an address by the Governor, and such other legislative business as may arise from time to time. Joint sessions honoring or memorializing persons other than members of the Legislative Assembly shall not be called.

19. SUNDAY NOT LEGISLATIVE DAY

Sunday shall not be counted as a legislative day unless legislative business is conducted on that day.

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CONSTITUTIONAL REFERENCES

1. LENGTH OF ADJOURNMENTS

Neither House shall, during a session of the legislature, adjourn for more than three days, nor to any other place than that in which the two Houses shall be assembled, without the consent of the other House, except in case of epidemic, pestilence, or other great danger. (Constitution, Section 51)

2. BRIBERY

If any person elected to either House of the legislative assembly shall offer or promise to give his vote or influence in favor of, or against any measure or proposition pending or proposed to be introduced into the legislative assembly, in consideration, or upon conditions, that any other person elected to the same legislative assembly will give, or will promise or assent to give, his vote or proposition, pending or proposed to be introduced into such legislative assembly, the person making such offer or promise shall be deemed guilty of solicitation or bribery. If any member of the legislative assembly, shall give his vote or influence for or against any measure or proposition, pending or proposed to be introduced into such legislative assembly, or offer, promise or assent to do so upon condition that any other member will give, promise or assent to give, his vote or influence in favor of or against any other measure or proposition, pending, or proposed to be introduced into such legislative assembly, or in consideration that any other member has given his vote or influence for or against any other measure or proposition in such legislative assembly, he shall be deemed guilty of bribery. And any person, member of the legislative assembly or person elected thereto, who shall be guilty of either of such offenses, shall be expelled and

shall not thereafter be eligible to the legislative assembly and on the conviction thereof in the civil courts shall be liable to such further penalty as may be prescribed by law. (Constitution, Section 42)

3. PRIVILEGE FROM ARREST

The members of the legislative assembly shall in all cases except treason, felony and breach of the peace, be privileged from arrest during their attendance at the sessions of their respective House, and in going to or returning from the same. For words used in any speech in debate in either House, they shall not be questioned in any other place. (Constitution, Section 42)

4. POWERS OF LEGISLATURE

Each House shall have the power to determine the rules of proceedings and punish its members or other persons for contempt or disorderly behavior in its presence; to protect members against violence or offers of bribes or private solicitation, and with the concurrence of two-thirds, to expel a member; and shall have all of the powers necessary and usual in the legislative assembly of a free state. But no imprisonment by either House shall continue beyond thirty days. Punishment for contempt or disorderly behavior shall not bar a criminal prosecution for the same offense. (Constitution, Section 48)

5. APPROPRIATIONS

The general appropriation bill shall embrace nothing but appropriations for the expenses of the executive, legislative, any judicial departments of the state, interest on the public debt, and for public schools. All other appropriations shall be made by separate bills each embracing but one subject. (Constitution, Section 62)

6. WHEN ACTS TAKE EFFECT

No act of the legislative assembly shall take effect until July first after the close of the session, unless the legislature, by a vote of two-thirds of the members present and voting, in each house, shall declare it an emergency measure, which declaration shall be set forth in the act, provided, however, that no act granting a franchise or special privilege, or act creating any vested right or interest other than in the state, shall be declared an emergency measure. An emergency measure shall take effect and be in force from and after its passage and approval by the Governor.

(Constitution, Section 67)

7. LOCAL OR SPECIAL LAWS

The Legislative Assembly shall not pass local or special laws in any of the following enumerated cases, that is to say:

1. For granting divorces.
2. Laying out, opening, altering or working roads or highways, vacating roads, town plats, streets, alleys or public grounds.
3. Locating or changing county seats.
4. Regulating county or township affairs.
5. Regulating the practice of courts of justice
6. Regulating the jurisdiction and duties of justices of the peace, police magistrates or constables.
7. Changing the rules of evidence in any trial or inquiry.
8. Providing for change in venue in civil or criminal cases.
9. Declaring any person of age.
10. For limitation of civil actions, or

- giving effect to informal or invalid deeds.
11. Summoning or impaneling grand or petit juries.
 12. Providing for the management of common schools.
 13. Regulating the rate on interest money.
 14. The opening or conducting of any election or designating the place of voting.
 15. The sale or mortgaging of real estate belonging to minors or others under disability.
 16. Chartering or licensing ferries, toll bridges or toll roads.
 17. Remitting fines, penalties or forfeitures.
 18. Creating, increasing or decreasing fees, percentages or allowances of public officers.
 19. Changing the law of descent.
 20. Granting to any corporation, association or individual the right to lay down railroad tracks or any special or exclusive privilege, immunity or franchise whatever.
 21. For the punishment of crimes.
 22. Changing the names of persons or places.
 23. For the assessment or collection of taxes.
 24. Affecting estates of deceased persons, minors or others under legal disabilities.
 25. Extending the time for the collection of taxes.
 26. Refunding money into the state treasury.

27. Relinquishing or extinguishing in whole or in part the indebtedness, liability or obligation of any corporation or person to this state or to any municipal corporation therein.
28. Legalizing, except as against the state, the unauthorized or invalid act of an officer.
29. Exempting property from taxation.
30. Restoring to citizenship persons convicted of infamous crimes.
31. Authorizing the creation, extension or impairing of liens.
32. Creating offices, or prescribing the powers or duties of officers in counties, cities, township, election or school districts, or authorizing the adoption or legitimation of children.
33. Incorporation of cities or towns or changing or amending charter of any town or city.
34. Providing for the election of members of the board of supervisors in townships, incorporated towns or cities.
35. The protection of game or fish.
(Constitution, Section 69)

In all other cases when a general law can be made applicable, no special law shall be enacted; nor shall the legislative assembly indirectly enact such special or local law by the partial repeal of a general law, but laws repealing local or special acts may be passed.
(Constitution, Section 70)

8. VETO BY GOVERNOR

Every bill which shall have passed the legislative assembly shall, before it becomes a law, be presented to the Governor. If he

approves, he shall sign, but if not, he shall return it with his objections, to the House in which it originated, which shall enter the objections at large upon the journal and proceed to reconsider it. If, after such reconsideration, two-thirds of the members-elect shall agree to pass the bill, it shall be sent, together with the objections to the other House, by which it shall likewise be reconsidered, and if it be approved by two-thirds of the members-elect, it shall become a law; but in all such cases the vote of both Houses shall be determined by the yeas and nays, and the names of the members voting for and against the bill shall be entered upon the journal of each house respectively. If any bill shall not be returned by the Governor within three days (Sundays excepted) after it shall have been presented to him, the same shall be a law unless the legislative assembly by its adjournment, prevents its return, in which case it shall be a law unless he shall file the same with his objections in the office of the Secretary of State within fifteen days after such adjournment.

(Constitution, Section 79)

9. SPECIAL PRIVILEGES OR IMMUNITIES

No special privileges or immunities shall ever be granted which may not be altered, revoked or repealed by the legislative assembly; nor shall any citizen or class of citizens be granted privileges or immunities which upon the same terms shall not be granted to all citizens.

(Constitution, Section 20)

**STATE OFFICERS AND
OFFICE FLOORS**

Governor

William L. Guy, Amenia -----First Floor

Lieutenant Governor

Richard Larsen, Grand Forks -----
Lieutenant Governor's Office
Legislative Wing

Secretary of State

Ben Meier, Napoleon -----First Floor

State Auditor

Curtis Olson, Valley City -----Third Floor

State Treasurer

Bernice Asbridge, Bismarck ---Third Floor

Attorney General

Helgi Johanneson, Bismarck ---First Floor

Commissioner of Insurance

J. O. (Bud) Wigen, Bismarck ----Fifth Floor

Commissioner of Agriculture

Arne Dahl, Harvey -----Sixth Floor

Commissioner of Labor

Orville W. Hagen, Arnegard ---Fifth Floor

Superintendent of Public Instruction

M. F. Peterson, Nome -----Eleventh Floor

Tax Commissioner

Edwin Sjaastad, Tagus -----Eighth Floor

Public Service Commissioners

Ben Wolf, Zeeland -----Twelfth Floor

Bruce Hagen, Devils Lake ---Twelfth Floor

Richard Elkin, Taylor -----Twelfth Floor