Tentative Agenda

COMPUTER TRAINING SESSIONS FOR LEGISLATORS

Monday, December 6

9:00 - 10:30 a.m. Computer training session (e-mail, archiving e-mail, and tips and techniques) for returning legislators - Roughrider Room - Limited to 30 legislators (signup at the Legislative Council reception desk) - *Mary H. Janusz, Information Technology Education Administrator/Deb Gienger, Information Technology Systems Administrator, Legislative Council*

3:00 - 4:00 p.m. Voting system use - House desk (Speaker of the House and Chief Clerk) - *John A. Dvorak, Information Technology LAN Technician, Legislative Council/Deb Gienger*

3:15 - 4:45 p.m. Computer training session (e-mail, archiving e-mail, and tips and techniques) for returning legislators - Roughrider Room - Limited to 30 legislators (signup at the Legislative Council reception desk) - *Mary H. Janusz/Deb Gienger*

4:00 - 5:00 p.m. Voting system use - Senate desk (Secretary of the Senate and President of the Senate) - *John A. Dvorak/Deb Gienger*

Tuesday, December 7

10:30 - 11:30 a.m. Legislator's Automated Work Station system (LAWS) demonstration - Roughrider Room - (computer demonstration of the new and improved LAWS for returning and new legislators) - Limited to 75 legislators (signup at the Legislative Council reception desk) - *Legislative Council staff*

2:45 - 4:15 p.m. LAWS demonstration - Roughrider Room - (computer demonstration of the new and improved LAWS for returning and new legislators) - Limited to 75 legislators (signup at the Legislative Council reception desk) - *Legislative Council staff*

Wednesday, December 8

12:00 noon - 2:00 p.m. New legislators with computer experience - Receive personal computers and required training in the use of the computers - Roughrider Room (signup at the Legislative Council reception desk) - *Mary H. Janusz/Deb Gienger*

2:30 - 4:30 p.m. New legislators with limited computer experience - Receive personal computers and required training in the use of the computers - Roughrider Room (signup at the Legislative Council reception desk) - *Mary H. Janusz/Deb Gienger*

Monday, January 3

8:00 - 10:00 a.m. LAWS training for legislators (by signup) - Brynhild Haugland Room - *Mary H. Janusz*

10:00 a.m. - 12:00 noon LAWS training for legislators (by signup) - Brynhild Haugland Room - *Mary H. Janusz*

1:00 - 3:00 p.m. LAWS training for legislators (by signup) - Brynhild Haugland Room - *Mary H. Janusz*

3:00 - 5:00 p.m. LAWS training for legislators (by signup) - Roughrider Room - *Mary H. Janusz*