Tentative Agenda

COMPUTER TRAINING SESSIONS FOR LEGISLATORS

Monday, December 3

9:00 - 10:30 a.m. Computer training session for returning legislators in the Roughrider Room. The session is limited to 40 legislators. Signup is at the Legislative Council reception desk. Training includes a refresher on the new laptop/tablet computers and the Legislator's Automated Work Station (LAWS) system, e-mail quota and archive, and remote desktop support.

3:15 - 5:15 p.m. Computer distribution and training session for new legislators in the Roughrider Room. The session is two hours in length and is limited to 10 legislators. Signup is at the Legislative Council reception desk. The session includes laptop computer distribution, review of policies governing computer use, and training on software applications used by legislators, including the LAWS system. Tablet computer training for new legislators will be held separately after adjournment.

Tuesday, December 4

10:30 a.m. - 12:00 noon Computer training session for returning legislators in the Roughrider Room. The session is limited to 40 legislators. Signup is at the Legislative Council reception desk. Training includes a refresher on the new laptop/tablet computers and the LAWS system, e-mail quota and archive, and remote desktop support.

10:30 a.m. - 12:00 noon Tablet computer training for returning legislators in the Harvest Room. The session is limited to 15 legislators. Signup is at the Legislative Council reception desk. This training is similar to the original tablet computer training provided to legislators when they received their tablet computer.

2:45 - 4:00 p.m. Computer training session for returning legislators in the Roughrider Room. The session is limited to 40 legislators. Signup is at the Legislative Council reception desk. Training includes a refresher on the new laptop/tablet computers and the LAWS system, e-mail quota and archive, and remote desktop support.

2:45 - 4:00 p.m. Tablet computer training for returning legislators in the Harvest Room. The session is limited to 15 legislators. Signup is at the Legislative Council reception desk. This training is similar to the original tablet computer training provided to legislators when they received their tablet computer.

Wednesday, December 5

12:00 noon - 2:00 p.m. Computer distribution and training session for new legislators in the Roughrider Room. The session is limited to 10 legislators. Signup is at the Legislative Council reception desk. The session includes laptop computer distribution, review of policies governing computer use, and training on software applications used by legislators, including the LAWS system. Tablet computer training for new legislators will be held separately after adjournment.

12:00 noon - 2:00 p.m. Tablet computer distribution and training for new and returning legislators in the Harvest Room. The session is limited to 15 legislators. Signup is at the Legislative Council reception desk.

2:30 - 4:30 p.m. Computer distribution and training session for new legislators in the Roughrider Room. The session is limited to 10 legislators. Signup is at the Legislative Council reception desk. The session includes laptop computer distribution, review of policies governing computer use, and training on software applications used by legislators, including the LAWS system. Tablet computer training for new legislators will be held separately after adjournment.

2:30 - 4:30 p.m. Tablet computer distribution and training for new and returning legislators in the Harvest Room. The session is limited to 15 legislators. Signup is at the Legislative Council reception desk.